



GET A TASTE OF URBAN
ELEGANCE AND CONVERT
YOUR NEXT GATHERING
INTO AN UNFORGETTABLE
EXTRAVAGANZA!

SPECIAL EVENTS PACKAGE

eXtravaganza Events & Props / The eXtravaganza Depot
1610 North Tryon Street, Charlotte, NC 28206
(704) 343-9200 www.extravaganzaevents.com

All prices subject to change.



DEPOT RENTAL

The eXtravaganza Depot is the optimal setting for your next soirée. Our 6,000 square foot space is the perfect canvas for any event, offering exposed beams, refinished concrete floors, and a breathtaking view of Center City.

FACILITY RENTAL INCLUDES:

- Up to (29) 5' Round tables
- Up to (13) 6' Rectangle tables
- Up to (3) Serpentine tables
- Up to (10) Cocktail tables
- Up to (300) Cushioned ballroom chairs
- Simple table centerpieces
- Available floor length linens
- White, black or brown chair covers
- Available chair sashes
- "Intelligent lighting system
- Grand ceiling swags
- Pipe and drape with uplights on specified walls
- 12'x20' patio with skyline view
- 60'x100' Banquet space
- 1920's Renovated Pullman train car
- 1930's Renovated Caboose
- Catering prep kitchen
- 4-hour event time
- 3-hour set up / 1-hour break down
- On-site facility supervisor
- On-site security
- Wireless microphone and projector
- In-house sound system
- Up to two décor meetings with event manager





DEPOT RATES

PER FOUR HOUR RENTAL	SUN—FRI RENTAL	SATURDAY RENTAL
Up to 200 Guests	\$3800.00	\$4200.00
201-300 Guests	\$4100.00	\$4500.00
301-583 Guests	\$4400.00	\$4800.00
Each additional hour	\$200.00	\$300.00

ADDITIONAL RATES MAY BE
APPLICABLE FOR
OUTSOURCED A/V
EQUIPMENT, SPECIALTY
LINENS OR AND / OR
ADDITIONAL DÉCOR NOT
INCLUDED IN PACKET.



RENTAL GUIDELINES

Capacity

- Seated: 350
- Reception: 583

Security

- Security is required for all weekend and evening events.
- One officer per 100 guests is required.
- Security hours include event time and one hour following event.
- The Extravaganza Depot reserves the right to require additional security if deemed necessary.
- Security must be arranged through The Extravaganza Depot and is included in the room rate.
- Security is responsible for safety of guests entering and leaving the building. This is non-negotiable unless otherwise arranged with Extravaganza.

Deposit and Payments

- A \$1,000.00, non-refundable deposit and signed contract are due at the time of booking. The client must be 21 or older to be contracted for any event.
- A 50% deposit is due three months prior to the event date.
- The remaining balance is due ten days prior to the event date. If payment is not made by that time, a 5% late fee payment of only cash or cashiers check will be accepted.
- If event is not paid in full prior to event date, Extravaganza reserves the right to cancel the event.
- The Extravaganza Depot accepts only check, credit card, and money order on payments made prior to 14 days before event. Please make all checks payable to Extravaganza Depot, LLC.
- In order to accept check payments, Extravaganza must obtain a valid copy of the client's driver's license, as well as a valid credit card. In the event a check is returned, the client's credit card will be charged the outstanding balance AND a \$45.00 returned check fee.
- In order to accept credit card payments, Extravaganza must obtain a valid copy of the client's driver's license with a current address.

Cancellation

- Under no circumstances will the \$1000.00 deposit be refunded in the event of a cancellation.
- Written notice must be delivered to Extravaganza at least 120 days prior to the date of the event and, upon such termination, the client shall be entitled to receive a refund equal to 15% of any amount paid to the Depot, less the \$1,000.00 non-refundable deposit.
- By signing the contract, full responsibility for the balance is incurred as well as complete understanding that any amount paid on this account will be held to the cancellation policy.



RENTAL GUIDELINES

Damage Escrow

- A \$300.00 damage escrow is required two weeks prior to the event date.
- This escrow, less any additional security costs, cleaning and / or damage charges, shall be refunded within (30) days following the event. This will only be refunded if client and caterer have complied with the event set up and breakdown guidelines.
- If damages exceed the amount of the damage escrow, then the client will be required to immediately reimburse Extravaganza for the excess amount.

Catering

- Events held at the Extravaganza Depot are required to use a licensed and insured caterer with the approval of the Extravaganza Depot.
- If the party providing food is not a preferred caterer, a certificate of liability and business license must be supplied to the Extravaganza Depot two weeks prior to the event date and a \$150.00 fee will be charged to client.
- Please see Approved Caterers List.
- All caterers must sign the Catering Guidelines agreement one week prior to the event. Any food clean up incurred by the Extravaganza Depot will result in a forfeit of the client's damage escrow.
- No cooking within the building is allowed.

Alcohol

- The Extravaganza Depot holds all necessary ABC permits for beer, fortified wine, and liquor.
- By law, no outside alcohol is permitted.
- Please see Beverage Package sheet for package options.

Event Hours

- Facility rental includes a 3-hour set up, 4-hour event time, and 1-hour break down. Additional hours are available at a charge of \$200.00-\$300.00 (per hour), plus tax, labor and security.
- The Extravaganza Depot will attempt to accommodate the client's request to extend the event past the contracted times; however, the Extravaganza Depot reserves the right to conclude the event as deemed necessary.

Rehearsals

- Rehearsals can be scheduled for on-site ceremonies around our existing event schedule. Fees are as follows:
 - ⇒ Monday-Friday, 9am to 5pm: NO CHARGE
 - ⇒ After hours rehearsals: \$50.00 per hour, two hour minimum.
- Rehearsal fees must be paid in full before rehearsal date.
- All events must conclude by 12am, unless otherwise approved by Extravaganza Depot event manager.



RENTAL GUIDELINES

Event Set up and Break down

- All arrangements for the event, including decorations, set up and scheduling of deliveries will be discussed at a pre-event meeting at least seven days prior to the event date.
- The client's equipment must be removed the day of the event, unless otherwise approved by Extravaganza Depot event manager.
- The client may not hang items on the walls or tape items to the floor, unless approved by the Extravaganza Depot.
- Charges will be deducted from the damage escrow to restore the facility to the pre-event condition. Any shortfall will be billed to the client. The client will be provided an itemization of all deductions from the damage escrow.
- The caterer is responsible for restoring the catering prep kitchen to pre-event condition, including the removal of all trash, food items, and equipment, sweeping, and mopping, and cleaning of stainless table and sink. Non-compliance shall result in a forfeiture of the damage escrow.

Music and Entertainment

- Entertainment must be approved in advance and must comply with all applicable rules, regulations and ordinances.
- The Extravaganza Depot has a PA system that may be used by the band or DJ. It is recommended that the entertainer schedule an appointment to familiarize themselves with the equipment prior to the event date.
- The client is responsible for any damages caused by the entertainer and charges will be deducted from the damage escrow to restore the equipment to pre-event condition.
- Usage of microphones and projection equipment must be approved and contracted one week prior to event date.

Equipment

- No equipment relating to the caterer and food service, i.e., plates, flatware, chafers, etc., is provided by the Extravaganza Depot, but can be outsourced at an additional cost to your contract.
- Extravaganza can arrange rental of specialty equipment (specialty chairs, linens, chair covers, table runners, etc.) at an additional cost to your contract.
- The Extravaganza Depot is not responsible for any lost or stolen property or equipment used by the client or caterer.



RENTAL GUIDELINES

Liability

- The client and their guests may use The Depot property only for the purpose set forth in the contract.
- Extravaganza reserves the right to cancel any event if it is deemed that the event has been misrepresented.
- Since the Extravaganza Depot is a private, members-only club, a complete guest list must be submitted to Extravaganza one week prior to the event date. All guests must also sign in upon entering the building.
- The client must complete a membership form to be accepted to host events in the depot. See membership form. Must be 21 years or older to become a member.
- Any event involving minors under the age of 18 must conclude by 11pm, per Mecklenburg County Juvenile Curfew law 2007.
- The client shall not make or permit any unlawful or abusive use of the property of the Depot or permit a guest to act in a boisterous, improper or destructive manner.
- The client assumes all responsibility for damages to the Depot's building, equipment, grounds, and other property arising out of the client, or any of the client's guests during use of The Depot.
- The Extravaganza Depot shall not be responsible to the client or their guests for losses or damages caused by theft, riot, work stoppage, Acts of God, or otherwise.

Extravaganza Depot Likeness

- The use of Extravaganza's likeness, being logo, address, phone number, or location MAY NOT be duplicated or used in ANY advertising material unless otherwise approved prior to use by Extravaganza Depot. Any unapproved usage could result in suspension of membership or cancellation of event.



BEVERAGE PACKAGES

PACAKGE 1: NON-ALCOHOLIC

Includes: Soft Drinks and Bottled Water

2 hours: \$4.25 per person, plus tax and service charge

3 hours: \$5.25 per person, plus tax and service charge

4 hours: \$6.25 per person, plus tax and service charge

PACKAGE 2: BEER AND WINE

Includes: House Merlot, Cabernet Sauvignon, Chardonnay and Moscato, Domestic Beer and Package 1 items

2 hours: \$14.50 per person, plus tax and service charge

3 hours: \$16.50 per person, plus tax and service charge

4 hours: \$20.50 per person, plus tax and service charge

PACKAGE 3: PREMIUM BEER AND WINE

Includes Cupcake Merlot, Cabernet Sauvignon, Chardonnay and Moscato, Import and Domestic Beer and Package 1

2 hours: \$16.95 per person, plus tax and service charge

3 hours: \$20.95 per person, plus tax and service charge

4 hours: \$25.95 per person, plus tax and service charge

PACAKGE 4: HOSTED HOUSE BAR

Includes Package 1 and 2 products, plus house brand Spirits, juices, mixers and garnish

2 hours: \$18.95 per person, plus tax and service charge

3 hours: \$22.95 per person, plus tax and service charge

4 hours: \$27.95 per person, plus tax and service charge

PACKAGE 5: HOSTED PREMIUM BAR

Includes Package 1 and 3 products, plus Premium Brand spirits, juices, mixers and garnish

2 hours: \$26.95 per person, plus tax and service charge

3 hours: \$30.95 per person, plus tax and service charge

4 hours: \$35.95 per person, plus tax and service charge



BEVERAGE PACKAGES

CASH BAR

(50 guest minimum)

Domestic Beer: \$4.00

Import Beer: \$5.00

House Wine: \$4.00

Premium Wine: \$5.00

House Liquor: \$6.00—\$7.00

Premium Liquor: \$8.00—\$10.00

Soft Drinks and Bottled Water: \$1.00

A 20% service charge will be added to all beverage packages except for cash bars.

For cash bars, bartenders are charged at \$150.00 each.

We recommend 1 bartender per every 75 guests (included 1-hour set up, serving time and 1-hour break down).

Plastic cups are included with beverage packages, and glassware is available at an additional rate of \$4.00 per person.

Caterers are responsible for additional personnel to bus glassware, or one will be provided by Extravaganza for an additional rate.





BEVERAGE PACKAGES

DOMESTIC BEER

BUD LIGHT
MILLER LIGHT
MICHELOB ULTRA

IMPORT BEER

CORONA
HEINEKEN
SAM ADAMS

HOUSE WINE

CRANE LAKES CHARDONNAY
CRANE LAKES MOSCATO
CRANE LAKES MERLOT
CRANE LAKES CABERNET SAVIGNON
FREIXENET SPARKLING

HOUSE BRAND LIQUOR

ARISTOCRAT VODKA
ARISTOCRAT GIN
ARISTOCRAT RUM
ARISTOCRAT TEQUILA
ARISTOCRAT PEACH SCHNAPPS

PREMIUM WINE

CUPCAKE CHARDONNAY
CUPCAKE MOSCATO
CUPCAKE CABERNET SAVIGNON
CUPCAKE MERLOT
MOET & CHANDON—AVAILABLE UPON
REQUEST

PREMIUM LIQUOR

GREY GOOSE VODKA
BOMBAY SAPPHIRE GIN
BACARDI SILVER
MALIBU RUM
CAPTAIN MORGAN SPICED RUM
JACK DANIELS
MAKERS MARK
CROWN ROYAL
COURVOISIER
HENNESSEY VS
JOSE CUERVO GOLD TEQUILA
PATRON SILVER
JAGERMEISTER



ADDITIONAL DECOR



CENTERPIECES

Candle Gardens
\$25.00

Feathers
\$35.00



FABRIC COLUMNS W/ LIGHTS AND SWAGS

(6) columns
\$300.00

(8) columns
\$500.00

Additional swags
\$50.00 each



AUSTRIAN CURTAIN

\$400.00

CANDLE ISLE RUNNER

\$300.00



APPROVED CATERERS



Armin's Catering
15901 NC Hwy 73
Huntersville, NC 28078
704.947.1670
www.arminscatering.com

DEAN & DELUCA

Dean and Deluca
6903 Phillips Place Ct.
Charlotte, NC 28210
704.643.1664
www.deandeluca.com



Triple Crown Catering
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Charlotte, NC 28217
704.672.9910
www.triplecrownccaterers.com



A Tasteful Solution
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Davidson, NC 28036
704.787.1084
www.tastefulsolution.com



Delectables by Holly
1224 Charlottetowne Ave.
Charlotte, NC 28204
704.342.4800
www.delectablesbyholly.com



The Southern Gourmet Catering
9101 Monroe Rd. Suite 110
Charlotte, NC 28270
704.849.7646
www.thesoutherngourmet.net



Best Impressions
101 W. Worthington Ave. Suite 114
Charlotte, NC 28203
704.333.9779
www.bestimpressions.com



La-Tea-da's
1942 E. 7th St.
Charlotte, NC 28204
704.338.6864
www.lateadas.com



BOUK Catering
17044 Kenton Dr.
Cornelius, NC 28031
704.584.9132
www.boukcatering.com



Born to Cook Catering
1801 Cross Beam Dr. Suite K
Charlotte, NC 28217
704.357.1078
www.borntocookcatering.com



Plate Perfect Catering
601 S. Kings Dr. Suite AA
Charlotte, NC 28204
704.343.0155
www.plateperfectcatering.com



Eloquent Creations Catering
2818-P Queen City Dr.
Charlotte, NC 28208
704.910.6547
www.eloquentcreationscatering.com



Chef's Catering
1730 Matthews Township
Pkwy
Matthews, NC 28105
704.321.2121
www.chefscatering.com



Occasions Catering
5000 Bradford Dr. Suite A
Charlotte, NC 28208
704.333.1060
www.occasionscater.com



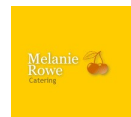
Bistro Catering and Events
48 Union St., South
Concord, NC 28025
980.621.6333
www.unionstreetbistro.com



Chef Charles Catering
605 Phillip Davis Dr. Suite 2
Charlotte, NC 28217
704.423.8300
www.chefcharlescatering.com



SMS Catering
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Charlotte, NC 28205
704.536.1500
www.smscater.com



Melanie Rowe Catering
2685 Celanese Rd.
Rock Hill, SC 29732
803.325.7906
www.melanierowecatering.com



Queen City Catering Company
1401 S Church St. Suite A
Charlotte, NC 28203
704.305.7778
www.qccatering.com



Something Classic
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Charlotte, NC 28205
704.377.4202
www.somethingclassic.com



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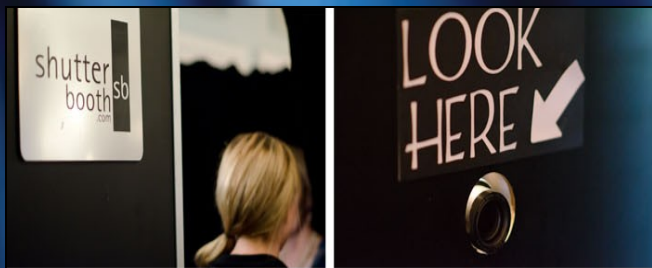
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