

LONGWOOD  
UNIVERSITY



*Wedding*  
Reception Packages

Event Services

[www.longwood.edu/scheduling/scheduling.htm](http://www.longwood.edu/scheduling/scheduling.htm)

434.395.2228 or 434.395.2683

[Scheduling@longwood.edu](mailto:Scheduling@longwood.edu)

# Wedding Ceremonies



*We are pleased you are considering Longwood University for your special day! With beautiful views of campus and the Rotunda, our three outdoor locations provide the ideal setting for your wedding ceremony.*



## **Brock Commons Beale Plaza**

Wedding Ceremony Fee.....	1,000
Maximum Capacity.....	500



*The location fees will be charged in addition to our wedding reception packages.*

*A 20% administration fee will be added to the total bill. Prices are subject to change.*



## **Rotunda Front Lawn or Tabb Lawn**

Wedding Ceremony Fee.....	1,000
Maximum Capacity.....	500

# Reception Packages



*Make your wedding reception one to remember at Longwood University! With three beautiful locations to hold your wedding reception, our packages come with our dedication to making your special day as successful as you imagined.*



## **Rotunda Package**

The Blackwell Ballroom offers an elegant setting for your wedding reception.

Reception Package Fee.....	3,000
Maximum Capacity.....	250

*Our experienced Event Services representatives are available to show you reception facilities and to help you create a package with amenities that are customized for you.*



## **Chi Package**

The Lee Grand Ballroom offers the perfect setting for your wedding reception.

Reception Package Fee.....	2,000
Maximum Capacity.....	350

# Reception Packages



*Make your appointment today to meet a Longwood University Event Services representative to discuss your package options.*



## **Lancer Package**

The Nance or Lewis rooms offers a welcoming setting for your wedding reception.

Reception Package Fee.....	800
Maximum Capacity.....	180

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scheduling.htm*



## **Longwood Cabin**

The President's cabin offers a cozy setting for a rehearsal dinner or an intimate wedding.

Reception Package Fee.....	500
Maximum Capacity.....	30

# Package Amenities



## Package Amenities include the following:

### RECEPTIONS

- Standard tables for food and beverage, and other reception tables, as needed
- Setup and cleanup of your wedding reception
- Five hours of reception time
- Wedding specialist to work with you to coordinate all menu, beverage, and floor plan details
- Event services representative for a consultation to help assist with any questions you may have in regards to your reception décor or layout

- Tables for event floor plan to include the following:
  - Five-foot round tables for guest seating, to accommodate eight guests per table
  - Six-foot rectangular banquet tables
  - Banquet chairs
  - Parking
  - Standard Technology

\*Amenities are limited and are based upon availability

### CEREMONIES

- Event services representative will assist you one hour prior to the ceremony and during the ceremony.
- Chairs, tents, Wedding Officiants, tables, sound, or any other resources needed for the ceremony must be provided by an outside vendor.



# Resource Referrals



## Wedding Cakes

Maria's Sweet Creations  
1009 Second Ave Ext  
Farmville, VA 23901  
Phone (434) 607-1475

<https://www.facebook.com/mariasweetcreations12>

ARAMARK Catering  
Longwood University Dorrill Dining Hall  
Farmville, VA 23909  
Phone (434) 395-2072

## Florist

Carter's Flower Shop  
711 West 3rd Street  
Farmville, VA 23901  
Phone (434) 392-3151

<http://www.cartersflowershop.com/>

Rochette's Florist  
100 South Virginia Street  
Farmville VA, 23901  
Phone (434) 392-4154  
<http://www.farmvilleflowers.com/>

Snuckums Floral & Gift's  
9303 Prince Edward Hwy  
Prospect, VA 23960  
Phone (434) 574-3377  
<https://www.facebook.com/SnuckumsFloralGifts>

## Party Supplies

Awesome Party Supplies  
1102 South Main Street  
Farmville, VA 23901  
(434) 395-1000

<http://www.awesomepartysupplies.com/>

Aztec Rental  
2022 Lakeside Drive  
Lynchburg, VA 24501  
(434) 385-5116  
<http://aztecrental.com>

## D.J.'s:

Fantasia Sound Disc Jockeys  
8621 Eastwood Court  
Richmond, VA 23236  
Phone (804) 276-0493  
[https://www.facebook.com/FantasiaSoundDiscJockeys?hc\\_location=timeline](https://www.facebook.com/FantasiaSoundDiscJockeys?hc_location=timeline)

Celebrity Radio DJ's  
14419 Michaux Wood  
Midlothian, VA  
Phone (804) 379-9404  
<http://www.celebrityradiodjs.com/>  
Farmville, VA 23901  
Phone (434) 392-9486

# Resource Referrals



## *D.J.'s: Cont'd:*

Party Hardy DJ Service  
Farmville, VA 23901  
Phone (434) 392-6200

DJ Jeff Hamilton  
1009 Second Avenue Ext.  
Farmville, VA 23901  
Phone (434) 607-1475

Event Tunes  
Daron and Linda Layne  
Farmville, VA 23901  
Phone (434) 223-3707  
[www.facebook.com/eventtunesva](http://www.facebook.com/eventtunesva)

## *Wedding Photography*

Crystal Image Photography  
200 North St.  
Farmville, VA 23901  
Phone (434) 610-8917  
<http://www.crystalimagephoto.com>

Courtney Vogel Photography  
Farmville VA, 23901  
Phone (540) 322-9680  
<https://www.facebook.com/pages/Courtney-Vogel-Photography/228150827202439>

Visions By Heather  
Appomattox, VA 24522  
Phone: (434)944-1264  
[www.visionsbyheather.com](http://www.visionsbyheather.com)

Images by Emily  
Farmville, VA 23901  
Phone: (410) 610-9868  
[www.facebook.com/pages/Images-by-Emily](http://www.facebook.com/pages/Images-by-Emily)

## *Bed & Breakfast*

Longwood Bed & Breakfast  
608 High St.  
Farmville VA, 23901  
Phone (434)395-2617  
<http://www.longwood.edu/bedandbreakfast/>

Winterham Plantation Bed & Breakfast  
11441 Grub Hill Church Rd. (Rte. 609)  
Amelia, VA 23002  
<http://www.winterham.com/>

Longacre  
1670 Church Street  
Appomattox, VA, 24522  
Phone (434) 352-7429  
<http://www.longacreva.com/>

## *Salons*

A Great Escape Salon  
203 A. East Third Street  
Farmville, VA 23901  
Phone (434) 315-5655  
<http://www.agreatescape.org/>

The Outer You  
104 N. Main Street  
Farmville, VA 23901  
Phone (434) 392-6343  
<https://www.facebook.com/TheOuterYou>

The Highlight Zone  
120 4th Street  
Farmville, VA 23901  
Phone (434)392-1500  
[www.facebook.com/pages/The-Highlight-Zone/102019856535303](http://www.facebook.com/pages/The-Highlight-Zone/102019856535303)

# Resource Referrals



## *Hotel Accommodations*

Comfort Inn  
2108 S. Main St.  
Farmville VA, 23901  
Phone (434) 392-8163  
<http://www.comfortinn.com>

Hampton Inn  
300 Sunchase Boulevard,  
Farmville, VA 23901  
Phone (434) 392-8826  
<http://www.hilton.com>

Comfort Inn  
419 N. Agnew St.  
Burkeville, VA, 23922  
Phone (434) 767-3750  
<http://www.comfortinn.com>

Super 8  
7571 Richmond Highway  
Appomattox, VA, 24522  
Phone (434) 352-2339  
<http://www.super8.com>