

## BUILDING RENTAL & CEREMONY & MISCELLANEOUS FEES

### BUILDING RENTAL FEE

The rental fee for the Randall Gallery is:

Monday – Thursday evenings	\$ 495.00
Friday evenings	\$ 895.00
Saturday concluding before 4:00 p.m.	\$ 895.00
Sunday – day or evening	\$ 895.00
Saturday evenings	\$1,495.00

For the above fees: (1) Patron will be provided the exclusive and private use of Caterer's entire city block (2) the entire building will be reserved for Patron and Patron's guests alone (3) the parking lot which is attached to the building, lit, and secured with a police officer, will be reserved for Patron and Patron's guests alone (4) Patron will be provided with standard party rental equipment to consist of, in part (chairs, tables, linen, glassware, china, flatware, etc.)

### WEDDING CEREMONY FEE

The Wedding ceremony fee is: \$ 995.00

The fee above, includes the following items and services: (1) a private parking lot with security for the wedding party (2) a room for the ceremony to take place (3) chairs for the ceremony, and the labor to set up and break down the chairs (4) the set up and break down of the bride's and bridesmaid's dressing room (5) a table for makeup, and a full length mirror in the dressing room (6) a steamer and iron available for last minute touch ups (7) an audio system in the ceremony room, should Patron need Caterer to play Patron's wedding CD (8) a cordless microphone for readings and or vocalists, if any (9) Caterer to assist in a rehearsal prior to, and just before the wedding, if needed (10) Caterer to assist in Patron's bridal party trip down the aisle, if needed.

Should Patron require a rehearsal at the Randall Gallery on a day other than the day of the wedding, there will be a \$100 rehearsal fee. All rehearsals scheduled on a day during the week must conclude no later than 5:00 p.m.

### MISCELLANEOUS FEES

If Patron provides Caterer with items to be placed on the main level - on the cocktail tables, bars, or about the room, Caterer will access a flat fee of \$ 50.00

If Patron provides Caterer with items to be placed on the upper level - on the dinner tables, bars, or about the room, Caterer will access a flat fee of \$ 50.00

The items above may consist of, but not be limited to: dried snacks, candies, candles, party favors, centerpieces, etc. For the fee above: (1) Caterer will receive and inventory the items (2) for the food items, Caterer will provide bowls and plates, as needed, on which Caterer will place the food items on (3) for the candles, Caterer will un-box the candles, place the candles on the tables, light them, and re-box them (4) at the end of the evening, any left over and returnable items will be bagged or boxed, then carried to Patron's car by Caterer. The above charges are nominal charges, assessed for a minimal amount of items the Patron requires the Caterer to handle. If the items that the Patron requires the Caterer to handle exceed what the Caterer can handle for the nominal charge above, the Caterer reserves the right to assess an additional charge. The Caterer would inform Patron in advance, should an additional charge be required.

The above fees are not subject to gratuity but are subject to applicable sales tax

Prices are subject to change until both parties approve the proposal in writing and required deposit and signed policy page are received by the caterer

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