

# **Reception Hall and Banquet Facility**

127 Rizzo Rd., Crabtree PA 15624 • www.rizzosmalabarinn.com Email: info@rizzosmalabarinn.com • Phone: (724) 836-4323

# Event & Banquet Packages

#### **Accommodations include:**

Brand-new banquet hall facility located in beautiful Western PA, owned & operated by Rizzo's Malabar Inn, a leader in the industry for over 75 years. Our event menu options are second to none, with the option of planning a customized menu tailored to your specific tastes (additional charges apply). Use of one of our professionally designed ballrooms (The Carmen Ballroom– min. 50/max. 104; The Dominic Ballroom– min. 100/max. 168; The Sebastiano Ballroom– min. 200/max. 250; The Carmen & Dominic combined– min. 125/max. 272). Each of our ballrooms include an attached patio or porch to enhance the ambiance of your special event. 60" round tables each seating 8 people. Smoke-free facility with ample free parking.

#### All event packages include the following:

4 hour use of room, 4 hour open bar (see Bar Menu), full course dinner buffet or Family-Style menu (Family-Style option available after 1/1/2013; Sit-Down menu available upon request after 1/1/2013), skirted tables (registration, head table, buffet/hors d'oeuvres tables, cake table, gift table, if needed), all guest tables covered with white linen tablecloths & linen napkins, all guests served on china dinnerware and silverware, full glassware for all bar and beverage service, cutting & serving of your cake, event coordinator to help you plan your banquet.

\*Chair covers and coordinating sashes are available for \$5/person (includes all setup of covers & sashes)

\*Please note: Event and Banquet pricing applies only to events held Tuesday thru Friday and on Sundays. All Saturday events will be priced according to our Wedding Menu pricing. Thank you in advance for your understanding.

## **Buffet Menu**

#### \$29.75/person + 6% sales tax and 19% service charge

Children 12 & under: \$15.50/person + 6% sales tax and 19% service charge

#### Hors d'oeuvres

(Please choose three)

Fresh Fruit Display (Seasonal) Swedish Meatballs

Bruschetta (Tomato or Olive) Stuffed Mushrooms (crabmeat stuffing or sausage stuffing)

Prosciutto w/Fresh Melon Sweet Peppers (with or without Asiago Cheese)

Sautéed Spinach Hot Banana Peppers (with or without Asiago Cheese)

Fried Zucchini Fried Cheese Sticks
Fried Calamari Fried Onion Rings
Roasted Hot Sausage Roasted Sweet Sausage
Polenta Guarlotti– topped w/gorgonzola cheese & marinara sauce

Polenta Rizzo- topped w/Asiago cheese & marinara sauce

Rizzo's Famous Bread & Cheese Display

Shrimp Cocktail (additional charge, market price)

#### Soup / Salad

(Please choose one. Served individually at the table)

Italian Wedding Soup
Hand-tossed Italian salad (with our house dressing & ranch on tables)
Caesar Salad
(additional charge of \$2.50/person\* for both soup and salad)

#### Carved Item

(Please choose one)

Carved Roast Turkey Breast served with horseradish sauce
Carved Glazed Ham with pineapple sauce
Carved Stuffed Pork Loin with herb stuffing
Carved Herb Crusted Pork Loin with bourbon sauce
Carved Prime Top Beef Round Au Jus with gorgonzola sauce

(continued on next page)

#### Entrée

(Please choose one. You may choose an additional entrée selection in lieu of carved item)

Chicken Piccata – boneless chicken breasts in a light white wine & lemon butter sauce, seasoned w/ capers

Chicken Romano – boneless chicken breasts batter-dipped in egg & Romano cheese, sautéed in olive oil, and topped with lemon butter sauce

Chicken Marsala – boneless chicken breasts sautéed with Marsala wine reduction and mushrooms

Stuffed Chicken Breast - Stuffed with traditional bread stuffing and seasoning

Italian Style Chicken Breast- Pan roasted chicken breasts seasoned with rosemary and garlic

Fried Chicken - Crisp and juicy chicken breasts fried to perfection

**Beef Braciole**– tender rolled stuffed steak with traditional bread stuffing and baked in our famous Homemade Spaghetti Sauce

Scrod English Style- Mild and flaky with buttered breadcrumb topping

Scrod Italian Style- Moist white fish with tomato topping

**Stuffed Flounder**– Filled with crabmeat stuffing (additional charge may apply– market price)

**Stuffed Pork Chop**– Boneless, stuffed with traditional bread stuffing and topped with gravy

#### Pasta Entrée

(Please choose two)

Cavatelli Stuffed Shells
Meat Ravioli Cheese Ravioli
Gnocchi Rigatoni
Cheese Tortellini Lasagna

Pasta Primavera - Cheese tortellini with broccoli tossed in Alfredo sauce

(All pasta entrée choices are served with your choice of Alfredo, Marinara, Garlic & Oil, or our famous Homemade Spaghetti Sauce)

#### Side Dish

(Please choose two)

Eggplant Parmigiana Scalloped Potatoes

Meatballs Rice Pilaf

Stuffed Cabbage Polenta (served w/our Homemade Spaghetti Sauce)

Roasted Red Potatoes Parsley Potatoes

Italian Style Green Beans Broccoli & Cauliflower (w/garlic & olive oil)

Steamed Mixed Vegetables Garlic Mashed Potatoes

#### **Buffet Menu Package Includes:**

Fresh Talonica and Italian Bread & butter served at the tables, freshly brewed coffee and water

\* Prices subject to 6% sales tax and 19% service charge. Prices subject to change without notice.

### Family-Style Menu

#### \$31.75/person + 6% sales tax and 19% service charge

Children 12 & under: \$16.50/person + 6% sales tax and 19% service charge Family-Style menu available after 1/1/2013

#### Hors d'oeuvres

(Please choose three)

Fresh Fruit Display (Seasonal) Swedish Meatballs

Bruschetta (Tomato or Olive) Stuffed Mushrooms (crabmeat stuffing or sausage stuffing)

Prosciutto w/Fresh Melon Sweet Peppers (with or without Asiago Cheese)
Sautéed Spinach Hot Banana Peppers (with or without Asiago Cheese)

Fried Zucchini Fried Cheese Sticks
Fried Calamari Fried Onion Rings
Roasted Hot Sausage
Polenta Guarlotti– topped w/gorgonzola cheese & marinara sauce

Polenta Rizzo- topped w/Asiago cheese & marinara sauce

Rizzo's Famous Bread & Cheese Display

Shrimp Cocktail (additional charge, market price)

#### Soup / Salad

(Please choose one. Served individually at the table)

Italian Wedding Soup
Hand-tossed Italian salad (with our house dressing & ranch on tables)
Caesar Salad
(additional charge of \$2.50/person\* for both soup and salad)

#### Entrée

(Please choose one)

Chicken Piccata – boneless chicken breasts in a light white wine & lemon butter sauce, seasoned w/ capers Chicken Romano – boneless chicken breasts batter-dipped in egg & Romano cheese, sautéed in olive oil, and topped with lemon butter sauce

Chicken Marsala - boneless chicken breasts sautéed in Marsala wine reduction with mushrooms

Stuffed Chicken Breast – Stuffed with traditional bread stuffing and seasoning

Italian Style Chicken Breast – Pan roasted chicken breasts seasoned with rosemary and garlic

Fried Chicken - Crisp and juicy chicken breasts fried to perfection

**Beef Braciole**– tender rolled stuffed steak with traditional bread stuffing and baked in our famous Homemade Spaghetti Sauce

Scrod English Style- Mild and flaky with buttered breadcrumb topping

Scrod Italian Style- Moist white fish with tomato topping

**Stuffed Flounder**– Filled with crabmeat stuffing (additional charge may apply– market price) **Stuffed Pork Chop**– Boneless, stuffed with traditional bread stuffing and topped with gravy

#### Pasta Entrée

(Please choose one)

Cavatelli Stuffed Shells
Meat Ravioli Cheese Ravioli
Gnocchi Rigatoni

Cheese Tortellini Homemade Spaghetti

Lasagna

Pasta Primavera— Cheese tortellini with broccoli tossed in Alfredo sauce

(All pasta entrée choices are served with your choice of Alfredo, Marinara, Garlic & Oil, or famous Homemade Spaghetti Sauce)

#### Side Dish

(Please choose one)

Eggplant Parmigiana Scalloped Potatoes

Meatballs Rice Pilaf

Stuffed Cabbage Polenta (served w/our Homemade Spaghetti Sauce)

Roasted Red Potatoes Parsley Potatoes

Italian Style Green Beans Broccoli & Cauliflower (w/garlic & olive oil)

Steamed Mixed Vegetables Garlic Mashed Potatoes

#### Family-Style Menu Package Includes:

Fresh Talonica and Italian Bread & butter served at the tables, freshly brewed coffee and water \* Price subject to 6% sales tax and 19% service charge. Prices subject to change without notice.

#### **Gluten-Free Options**

(available as individual dinners for guests with dietary restrictions)

Cheese Ravioli with Rizzo's Homemade Marinara Sauce \$15.25\* Rigatoni with Rizzo's Homemade Marinara Sauce \$15.25\* Chicken Parmigiana with Rizzo's Homemade Marinara Sauce \$19.95\*

#### Children's Meals

(available for children ages 12 & under only)

Chicken Fingers with French Fries \$7.99\* Child Spaghetti with Meatball \$6.99\*



# Hors d'oeuvres Additions (priced separately)

	<u>50 ppl</u>	<u>100 ppl</u>
Fresh Fruit Display	\$165.00	\$330.00
Bread & Cheese Display	\$165.00	\$330.00
Assorted meats, cheeses, breads & crackers		
Add olives & assorted vegetables	\$215.00	\$430.00
Swedish Meatballs	\$95.00	\$190.00
Bruschetta (Tomato or Olive)	\$95.00	\$190.00
Stuffed Mushrooms	\$125.00	\$250.00
Stuffed w/ your choice of crabmeat stuffing or sausage stuffing		
Sweet Peppers	\$125.00	\$250.00
With or without Asiago Cheese		
Hot Banana Peppers	\$125.00	\$250.00
With or without Asiago Cheese		
Sautéed Spinach	\$137.00	\$274.00
Add Beans & Potatoes	\$162.50	\$325.00
Polenta Guarlotti	\$95.00	\$190.00
Topped with gorgonzola cheese and marinara sauce		
Polenta Rizzo	\$95.00	\$190.00
Topped with Asiago cheese and marinara sauce	•	
Hand-breaded Fried Zucchini	\$95.00	\$190.00
Fried Cheese Sticks	\$95.00	\$190.00
Fried Onion Rings	\$95.00	\$190.00
Hand-Breaded Fried Calamari	\$125.00	\$250.00
Roasted Hot or Sweet Sausage	\$90.00	\$180.00
Beef Braciole	\$125.00	\$250.00
Prosciutto with Fresh Melon	\$110.00	\$220.00
Rizzi's Famous Antipasto Table	\$5.95	/person

Assorted meats, cheeses, breads, olives & vegetables displayed on its own skirted table as a centerpiece in your hors d'oeuvres hour

The above listed hors d'oeuvres items are available only in addition to the menu, not as substitutions. All items subject to 6% sales tax and 19% service charge.



### **Event Bar Menu**

\$19.75/person + 19% service charge 4 Hour Open Bar

#### Well Menu\*

Liquor: Windsor Canadian Whiskey, Seagram's Gin, Bacardi Rum, Smirnoff Vodka, Jim Beam Bourbon,

Three Fingers Tequila, Dekuyper Peach Schnapps

<u>Beer:</u> Bottled Coors Light, Miller Light, Budweiser, Bud Light, Yuengling Wine:
White- Chardonnay, Pinot Grigio, Riesling, White Zinfandel Red- Merlot, Lambrusco, Cabernet, Pinot Noir, Montepulciano

#### Top Shelf Liquor Upgrade (\$3.50/person + 19% service charge)

Canadian Club Whiskey, Seagram's VO Whiskey, Jack Daniel's Whiskey, Dewar's White Label Scotch, Johnnie Walker Red, Captain Morgan Spiced Rum, Malibu Rum, E&J Brandy, Tanqueray Gin, Absolut Vodka, Three Olives Vodka, Ketel One Vodka, DiSaronno Amaretto, Old Grand Dad Whiskey, Jameson Irish Whiskey, Kahlua, Frangelica

#### Premium Liquor Upgrade (\$5.50/person + 19% service charge)

Crown Royal Whiskey, Johnnie Walker Black Label, Chivas Regal Scotch, Bombay Sapphire Gin, Grey Goose Vodka, Belvedere Vodka, Grand Marnier, Petron Tequila, Courvosier Cognac, Maker's Mark Whiskey, Jose Cuervo Tequila

#### **Bar Enhancements**

Wine Toast (house): \$3.75/person + 19% service charge Champagne Toast (house): \$4.00/person + 19% service charge

Please note that you may purchase an additional hour of bar service priced at \$5.00/person + 19% service charge (based on final guest count).

\*All items subject to availability

Please inquire about specialty wines available for an additional charge

All bar service includes: Soft Drinks (Coca-Cola products), Juices and Mixes, Barware and Garnishes

\*Please note: No shots will be served at the bar.

#### **Other Bar Options**

Limited Open Bar: 4 hour open bar serving bottled beer & wines listed under Well Menu

\$17.75/person + 19% service charge

Cash Bar: Drinks priced individually at restaurant prices

Soft Drinks Only/Children's Price: \$2.35/person + 6% sales tax and 19% service charge



# **EVENT CONTRACT**

Event Date:	Start Time:
Type of Event:	
Guaranteed Minimum # Guests:	
Name:	
Address:	
Home Phone:	
Cell Phone:	
Work Phone:	
Fax:	
Email:	
	nd signature are required to hold a date. Sales tax of 6% and . Prices are subject to change without notice and are not ct is signed.
Customer Signature:	
Event Coordinator's Signature:	
Date:	



#### **EVENT CONTRACT GUIDELINES**

1. Deposit Requirements: Carmen or Dominic Ballroom- \$1,000.00

Sebastiano Ballroom- \$2,000.00

Carmen & Dominic Ballrooms (combined)- \$2,000.00

- Your deposit only secures the date of your event, not a specific ballroom. The ballroom will be assigned by event coordinator based on number of guests. Deposits will be deducted from your final bill. Deposits are non-refundable and non-transferable.
   If secured date is changed, arrangements must be made with event coordinator at least 6 months in advance of the originally scheduled event date.
- 2. We require a guaranteed minimum guest count upon payment of security deposit in order to ensure enough space for your event. PLEASE BE ACCURATE.

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Minimum of	(plus tax & service charge) for Carmen Ballroom
Minimum of	(plus tax & service charge) for Dominic Ballroom
Minimum of	(plus tax & service charge) for Sebastiano Ballroom
Minimum of	(plus tax & service charge) for Carmen & Dominic Ballrooms (combined)

A rental fee will be charged if your event requires more space.

- 3. All final arrangements must be made at least 2 WEEKS in advance of your event date. This includes final guest count, menu selections, and linens. Additionally, final payment is due at least 2 WEEKS in advance of your event date. Seating charts must be finalized and received at least 7 DAYS prior to your event or a fee of \$250.00 will be charged. Any additional changes made after these dates will incur additional charges. Please note that final payment is accepted via cash, money order, or certified check. We are unable to accept personal checks or credit cards for final payments. You may not decrease your guest count below what is indicated on the contract. You may make additions to your guest count up to 48 HOURS prior to your event. Payment for additional guests can be made by cash, money order or personal check no later than 24 HOURS prior to event.
- 4. We require a copy of your invitation (if applicable). The invitation must state the exact start time of your event. Our doors will not open until the start time noted on your invitation. Please list your RSVP date at least 3 WEEKS prior to event date to allow finalizations to the guest count in the required amount of time.
- 5. The use of confetti, glitter, rice, and sand is strictly prohibited inside and outside of the facility. You will be charged an additional fee if facility is left damaged or excessively dirty.
- 6. Should your event run overtime, an additional rental charge will apply to any event requiring use of facility beyond 4 hours. You may choose to add an additional hour of bar service priced at \$5.00 per person per hour, plus 19% service charge. We are unable to extend bar service time beyond 5 hours (4 hours included in package + 1 additional hour). There will be a \$300.00 rental charge if bar is closed.
- 7. Shots will not be served at the bar. Rizzo's Malabar Inn reserves the right to refuse to serve any guest alcohol when deemed necessary.
- 8. Alcohol may not be brought into facility or onto facility grounds. All food, beverage, and event enhancements must be purchased through Rizzo's Malabar Inn, with the exception of cakes and cookies. All remaining food is property of Rizzo's Malabar Inn and must not be removed from the facility, with the exception of cakes and cookies.
- 9. Rizzo's Malabar Inn reserves the right to monitor and control sound level for all entertainment, including bands or DJs.
- 10. Rizzo's Malabar Inn is not responsible for lost or stolen items.
- 11. Rizzo's Malabar Inn is not responsible for failure to perform due to utility failure, power outages, fire, or weather.
- 12. Smoking is prohibited inside of the facility.
- 13. Vendor setup must be complete two hours prior to the start time of your event. Breakdown of all equipment and decorations must be complete no later than 45 minutes after the end time of your event. Additional charges will apply for overtime. Rizzo's Malabar Inn is not responsible for any items left behind after breakdown of event is complete.

Print Name:	Print Name:
Signature:	Signature:
Event Coordinator Signature:	Date: