

SPICE FACTORY  
121 Hughson St. North  
Hamilton, On L8R 1G7  
905.522.1112



Spice  
FACTORY

## Weddings and Events

### Event Spaces:

#### Cilantro Room

Features: Natural light, exposed brick, patio, caterer prep room, full service bar

Capacity:

Cocktail 160  
Reception 110

Rental fee: \$400-\$800

#### Black Pepper Studio

Features: Exposed brick, large stage, full sound system

Capacity:

Cocktail 170  
Theater 125  
Reception 110

Rental Fee \$400-\$800

#### Sage Room

Included in rental of the Cilantro Room and/or Black Pepper Studio

### Catering:

Work with one of preferred catering vendors to create customized menus ranging from buffet, plated meals and hors d'oeuvres selections.

### Décor and Rentals:

We work with a number of vendors to provide you everything you need to complete your event. From rentals, to table décor and invitations, we can help organize and create a package that suites you.

\*We welcome the use of vendors outside of our preferred vendors list.

Venue rental includes: 12 x 48' rounds, folding chairs, PA system, and sound system (Black Pepper Studio),

### Bar and Staffing:

Bar packages and a la carte bar menu available.

### Bar Pricing:

Packages starting at \$13.00 pp/ph

A la carte pricing

**Pop & Juice:** \$2.00

**Glass of Wine:** \$6.00

**Beer:** \$6.00 - \$8.00

**Liqueurs, Cocktails & Martini:** \$6.50 - \$12.00

**Bottle Wine:** \$20.00 and up

We staff all events with our professional bar and wait staff.

## **Reservations, Fees and Deposits**

Dates for special events are reserved upon the signing of rental agreement and the receipt of a deposit of one-half of the total rental fee is submitted to event staff. All rental fees must be paid in full 30 days prior to the event. In the event of a late booking, all rental fees must be paid in full 5 business days in advance of the scheduled event.

## **Event Refunds**

If you need to cancel your event prior to your scheduled event date a refund may apply as follows:

Less than 6 months - 10% admin fee.

Less than 90 days - 25% admin fee.

Less than 30 days - no refund.

## **Decorations/Displays**

All decorations and displays must be approved prior to an event and removed promptly upon the event's conclusion. Additional time required for décor and set up are not included in the rental agreement. Additional time will be billed at \$50.00 per hour for up to 4 hours. Additional time (beyond 4 hours) will be billed a full day rate.

## **Advertising**

The Spice Factory must approve the use of its name and logo in any advertising and promotion for an event in advance of the event date.

## **Deliveries**

All deliveries must be coordinated with Spice Factory staff and made within normal business hours. Deliveries must be coordinated with the Spice Factory no later than 10 days prior to the event date.

The Spice Factory is not responsible for any lost, stolen or damaged equipment or property.

## **Smoking**

Smoking is prohibited inside the Spice Factory. This includes fire escapes, rooftops and the lobby.