



2014 LOFT RESERVATION RATES & CONDITIONS

51 S. SPRING STREET, LOFT 125A ELGIN, ILLINOIS 60120

PHONE: (312) 401-3956 EMAIL: INVITES@IJORERE.COM

IJORERE offers a unique & new experience, different from a typical traditional banquet space rental.

Olá lá! is an eclectic intimate private loft space that requires little or no décor, meticulously designed to appeal to all.

Our premises includes almost 2,000 square feet of an open concept interchangeable loft space, floor to ceiling arched windows, contemporary chandelier, vintage pendant light fixtures, casual lounge seating, 14 foot long rustic dining table and is fully equipped with an AV system.

Complimentary coat check, portable projector use & FREE covered parking also available around the corner on Fulton

BRIDAL PACKAGE: **\$55/person** *Inclusive deal*

12 hours reception

Personalized 4 course plated meal from our one of our exclusive caterers

Table & seating

4 hour open bar

Champagne toast

Wine served at dinner

Full length white table cloth

Your choice of linen napkin color

Midnight Snack (4th course)

Discounted hotel accommodations (Comfort suites & Holiday inn express Algonquin/Elgin location)

Complimentary shuttle service from hotel to venue

Complimentary Cake & Sweets buffet for up to 50 (not wedding cake)

*Minimum food and beverage charge of \$2500

*15% off when you purchase custom invitations and/stationery by IJORERE The Invitation, Inc.

*Damage deposit & security deposit required for parties functions only.



BIAGGI'S
RISTORANTE ITALIANO



chicago Pride
MEAT MARKET & CATERING

Aladdin
Mediterranean Grill

EVENT PACKAGE \$26.75/person

3 course meal or small plates option from our exclusive caterers

Table & Seating

Full length white table cloth

White napkin color

Non-alcoholic beverages

Discounted hotel accommodations (Comfort suites & Holiday inn express Algonquin/Elgin location)

Complimentary shuttle service from hotel to venue

HALF & FULL DAY RATES FRIDAY - SUNDAY

This option is ideal for creative & DIY reservationist! You can bring in your own décor, cutleries, catered food, alcohol & beverages. This includes what is currently available in our premises only. Food, beverages, liquor, dessert, table linen or napkins not included. FREE use of portable projector. Complimentary parking.

4hrs -\$500

8hrs - \$750

12hrs- \$1000

A LA CARTE WEEKDAY RATES

This includes what is currently available in our premises only. FREE coffee & tea, FREE use of portable projector. Complimentary parking.

- Monday – Thursdays \$85 per hour

DEPOSITS & PAYMENTS

- Damage Deposit, along with Security Deposit is due at the time of signing this
- Damage deposit is \$300 and will be returned within 14 days if there is no damage to the facility.
- The 50% security deposit is due to secure venue for specified date and/or time.
- \$80 cleaning fee
- Remaining Rental Fee: Must be paid in full at least 14 days prior to your function date.
- Signature of Reservationist _____
Date_____

KINDLY FILL OUT THE BELOW QUESTIONNAIRE

Name: _____

Organization/Company (if applicable): _____

Address City Zip

Best contact phone #

Email Address

Intent of reservation: _____

Rental Date Requested: _____

Date of reservation/booking request:

Total Number of Attendees:

I, the undersigned, do knowingly, freely and voluntarily release, remise and discharge IJORERE The Invitation, Inc. its staff, agents, representatives and independent contractors from any and all liability claims, causes of action and damages from any personal injury, personal loss or damages, or loss or damages to property to the undersigned caused by, or arising out of, the rental of such space within Olá lá!

I have read fully and understand this agreement and the accompanying "Terms and Conditions of loft rental of Olá lá!. I further acknowledge that hospitalization, health or accident insurance is not being provided by the IJORERE The Invitation, Inc. as part of this Rental and Agreement of Olá lá! and that I have read and fully understand nature of this contract agreement.

Signature of reservationist as individual and/or authorized agent for company listed above, if any.

Sign Here _____

An IJORERE representative will be at the Olá lá! for the entire duration of every event to ensure all aspects of the rental agreement runs smoothly. IJORERE reps have the authority to restrict the renter's misuse of the loft and to protect the Olá lá! property during and after the rental time.

Olá lá! shall have the loft available on the date and time specified on this agreement.

For additional questions or concerns regarding booking or making a reservation, connect with us at invites@ijorere.com or call Ola M. – 312-401-3956

USE OF DÉCOR Any decorations, use of confetti, glitter, rice and etc. must be made known, discussed and approved by IJORERE loft manager and/or owner prior to the event. We suggest contacting us at least 2 week prior about any decorative requirements.

OUR CANCELLATION AND REFUND GUIDELINES:

100% refund (less \$50.00 booking fee) will be given should the reservationist elects to cancel his/her reservation within the first three (3) days of signing this agreement.

Please Initial to acknowledge here _____.

PREFERRED PAYMENT OPTIONS

Cash, Debit and/or Credit Cards. **Please NOTE:** *Checks also accepted however booking will not be considered secured until check has cleared.*

OLÁ LÁ! IJORERE - LOFT TERMS & CONDITIONS

The reservationist must keep all food and drink within the IJORERE facility during event.

The renter may bring alcoholic and/or non-alcoholic beverages and/or **Catered** food, licensed commercial kitchen with liability insurance ONLY, into Olá lá! . We will request to see proper paper work before food can be consumed within our premise.

The reservationist and all their guests will comply with the rules, regulations and ordinances of the City of Elgin & the State of Illinois.

All guests are expected to act in an orderly fashion. The reservationist is financially responsible for any damages occurring to the building, grounds or equipment.

Depending on the type of affair/event at the Olá lá! IJORERE, we reserve the right to hire security personnel and to add these costs onto the rental fee, if necessary.

IJORERE provides no medical or health insurance for renters or groups using its facilities. Dependent on the type of the function, the renter may be required to provide a certificate of insurance signifying that they have sufficient insurance coverage.

Should event time be exceed, **an additional rate of \$150 for each 30 minute block of time exceeded.** Additional hours added on before the start of the party will result in being charged double the hourly rate for the additional extra time.

If renter's failure to leave the facility on schedule, or other actions which cause delays or inconvenience to the next rental, the offending renter will automatically forfeit their damage deposit and may be responsible for any damages caused.

Olá lá! IJORERE shall not be liable for damages or its failure to perform due to contingencies beyond its reasonable control, including, but not limited to, fire, storm, earthquake, explosions, public disorder, sabotage, lockouts, labor disputes, labor shortages, strikes, riots, equipment failures, building failures, or acts of God/nature.

Olá lá! IJORERE may be officially closed to the public for extended periods of time due to acts of God/nature.

Olá lá! IJORERE is a smoke-free environment. Smoking is not permitted in the loft at any time or within fifteen (15') feet of the facility.

Breach of contract by the Reservationist and/or guests will result in loss of deposit.

WHY WE ARE UNIQUE: *Other venues only allow for 4 – 6 hour use, however, we understand plenty of time is required to set up, decorate, & enjoy your grand day, which is why we offer ALL day & night use of our facility to host your private affair. So relax and know that you have plenty of time and a FULL day's use of our gorgeous venue.*

COME TO OLÁ LÁ! IJORERE, WE'LL MAKE YOUR DAY GRAND!