

General Information

- All listed fees are subject to Virginia Sales Tax (currently 5.3%.)
- Reservations for weekend and holiday events reserving a minimum of eight hours may be reserved up to twelve months in advance. Reservations for events of less than eight hours may be reserved one month in advance. A tentative reservation “hold” can be made over the phone, but may only be held 14 days.
- All reservations for items listed in this brochure should be made by calling the conference center office at 434-767-2398, or by email: cedarcrest@dcr.virginia.gov
- A Certified Meeting Professional and dedicated staff are available to assist with your event planning needs.
- Conference Center rentals include parking only at the facility. Additional fees will apply for access to day use area, boat rentals or launches, camping, or swimming.
- If you plan to serve beer, wine, or alcohol at your event, please secure an ABC banquet license 30 days in advance. Contact your local ABC store or visit their website: <http://www.abc.virginia.gov/icensing.html>
- Any time the conference center is occupied or open to your guests is billable. Please take this into consideration when planning with caterers, florists, and other providers. Leave yourself enough rented time for your setup, decorating, teardown, and cleaning up after the event.

Cedar Crest Conference Center

*The natural choice
that caters to the
mind, body, and spirit.*

Surround yourself with the tranquility of a beautiful landscape and a quiet lake. Imagine seeing wildlife in the spring and colorful trees in the fall reflecting off the water.

This, and more, awaits you just beyond the windows of our event rooms. Enjoy the views from one of our decks or from our large, waterfront gazebo. Onsite, furnished cottages are also available for those who want to enjoy the surroundings even more.

The options are endless!

Let's make your event something to remember — in a place you'll never forget.



Virginia Department of Conservation & Recreation

Cedar Crest Conference Center
at Twin Lakes State Park
Green Bay, VA 23942
Phone 434-767-2398
cedarcrest@dcr.virginia.gov

Virginia State Parks

Cedar Crest Conference Center
At Twin Lakes State Park

Fees Guide

2014



I
LOVE
Virginia State Parks

www.virginiastateparks.gov

Conference Center Options

Doswell Hall (capacity 135):
Includes adjoining deck, grounds, and waterfront gazebo.

| | |
|----------------------|----------|
| 8 hours | \$459.00 |
| 4 hours | \$229.00 |
| Each additional hour | \$ 53.00 |

The Latham Room (capacity 35)
The Hurt Board Room (Capacity 16)

Price for each room

| | |
|----------------------|----------|
| 8 hours | \$196.00 |
| 4 hours | \$ 98.00 |
| Each additional hour | \$ 37.00 |

Latham or Hurt Room
with rental of Doswell Hall

Price for each room

| | |
|----------------------|----------|
| 8 hours | \$131.00 |
| 4 hours | \$ 65.00 |
| Each additional hour | \$ 21.00 |

Exclusive Use Packages

Includes Doswell Hall, Hurt and Latham Rooms, all adjoining grounds, shelters, gazebo, and decks.

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|----------------------|----------|
| 12 Hours | \$918.00 |
| 8 Hours | \$612.00 |
| Each additional hour | \$ 81.00 |

Table Linen Rental

Fourteen days notice required

| | |
|---------------------|--------------|
| 81"x81" or 52"x114" | \$ 3.00 each |
| White only | |

Frame Tent Rental

Fourteen days notice required

| | |
|-----------|----------|
| 20' x 40' | \$304.00 |
|-----------|----------|

Weekday Conference Packages

Monday—Thursday Only

Combine meeting space and lodging during non-prime periods to create versatile and affordable events. Includes the specified number of nights, a full day of conference center rental, *plus* a complimentary half day conference center rental on either arrival or departure date.

Mid-Season Rates

April 1— May 15

September 15— November 30

Seven Cabins and Lodge

\$1,121.00 one night, \$1,979.00 two nights

Seven Cabins

\$997.00 one night, \$1,736.00 two nights

Six Cabins

\$910.00 one night, \$1,598.00 two nights

Three Waterfront Cabins

\$649.00 one night, \$1,184.00 two nights

Three Non Waterfront Cabins

\$628.00 one night, \$1,148.00

Off –Season Rates

January 1— March 31

December 1— December 31

Seven Cabins and Lodge

\$997.00 one night, \$1,736.00 two nights

Seven Cabins

\$892.00 one night, \$1,568.00 two nights

Six Cabins

\$820.00 one night, \$1,454.00 two nights

Three Waterfront Cabins

\$604.00 one night, \$1,112.00 two nights

Three Non Waterfront Cabins

\$583.00 one night, \$1,076.00

Notes on Conference Packages

- Package pricing is available for a wide variety of overnight facilities and timeframes. Please contact us for a customized quote.
- Package pricing is available for non prime seasons only. Non-prime season is generally the period starting the Tuesday after Labor Day and ending the Thursday prior to Memorial Day.