

Tell Your Stories Through Our Lens



**DELTA STUDIO PRODUCTIONS**

**WEDDINGS • FAMILY EVENTS • BUSINESS VIDEOS • MUSIC VIDEOS • SHORT FILMS**

Serving all of the Greater Hampton Roads 757-214-4344

[www.dstudiopro.com](http://www.dstudiopro.com)

## WEDDING VIDEO CONTRACT

2013-14

WEDDING DATE: \_\_\_\_\_ WEDDING TIME: \_\_\_\_\_

REHEARSAL DATE: \_\_\_\_\_ REHEARSAL TIME: \_\_\_\_\_

BRIDE: \_\_\_\_\_ GROOM: \_\_\_\_\_

Address \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

Phone H: \_\_\_\_\_ W: \_\_\_\_\_ Phone H: \_\_\_\_\_ W: \_\_\_\_\_

Email Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

*Address After Wedding* \_\_\_\_\_

*Phone* \_\_\_\_\_ *E-mail* \_\_\_\_\_

CEREMONY LOCATION: \_\_\_\_\_ RECEPTION LOCATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

WEDDING OFFICIANT &  
PHONENUMBER: \_\_\_\_\_

Type of Ceremony (Catholic, Protestant, Etc.): \_\_\_\_\_

- Full Mass ( Y/ N) • Parents lighting Unity Candles ( Y/ N) • Receiving line after ceremony ( Y/ N)
- Balloon release/Rice throwing after ceremony ( Y/ N) • Throwing of Bouquet/Garter ( Y/ N)
- Photo session ( before) or ( after) ceremony.

How did you hear about us? \_\_\_\_\_

**NOTICE:**

Please List the correct package and option(s) as desired.

**COST Breakdown:** PACKAGE: \_\_\_\_\_\$ \_\_\_\_\_

OPTION: \_\_\_\_\_

OPTION: \_\_\_\_\_

OPTION: \_\_\_\_\_

**SUB TOTAL:** \_\_\_\_\_**DISCOUNT:** \_\_\_\_\_**TAX (6% of total amount):** \_\_\_\_\_**TOTAL COST:** \_\_\_\_\_\$ \_\_\_\_\_**PAYMENT SCHEDULE:** 30% (of total cost) Minimum Reservation Fee \_\_\_\_\_

is due with signed contract to reserve and hold date.

***Balance of payment is due two (2) weeks prior to event.*** Balance Due:\$ \_\_\_\_\_*(A \$50.00 late fee will be charged for late payment.)*(Check Payment Option) Please make all checks payable to: **Delta Studio Productions****895 Bamberg Place****Virginia Beach, VA. 23453**

### TERMS & CONDITIONS OF CONTRACT

1. **PAYMENTS** – An Initial Reservation Fee of 30% is required with the signed contract to hold shooting dates and pre-production video planning. Reservation fees are non-refundable and non-transferrable. The remaining balance is due (2) two weeks before your wedding date. A \$50.00 late fee will be charged for late payment. A travel charge of .56 cents per mile for events and weddings beyond a fifty mile (50) distance from our studio/offices will be charged. A \$45.00 fee will be assessed on all returned checks.
2. **RESERVATION OF TIME AND DATE:** This contract constitutes an order for one wedding video production. Upon execution of this contract and receipt of the reservation fee, Delta Studio Productions (DSP) will reserve the time and the date agreed upon, and will make no other reservations for that time for the duration of the contract. Delta Studio Productions may use substitutes or sub-contractors in the fulfillment of all or part of the contracted services. If the payments are not received at DSP by the dates specified, DSP may cancel the reservation without further notification to the customer (verbal or otherwise). The reservation fee, payment schedule, times, dates, locations, and other important information are specified on the reverse side of this contract.
3. **DELIVER OF FINISHED PRODUCT** – The Customer is welcome to pick-up their video(s) in person or they can have them shipped to them postage paid. (Please note the Post-Production editing usually takes up to 8-12 weeks to complete).
4. **EXCLUSIVE RIGHTS** – It is understood DSP is the exclusive official videographer retained to perform the services requested on this contract. Display rights: In signing this contract, The Customer is acting as agents for all members of the party and guests and grants DSP all rights for display, broadcast, exhibition, promotion, and advertising use of all images produced under this contract. All video masters and raw footage remain the exclusive property of DSP. Raw footage can be purchased at an additional cost. One month after delivery of your wedding video the raw footage will be bulk erased and is unrecoverable.
5. **RESTRICTIONS:** The Customer is aware that restrictions imposed by other (e.g. photographer, church, reception hall, guests, etc.), and the constraints of the physical environment, safety, weather, and acts of God can affect the quality and extent of video coverage possible. DSP guarantees coverage of all events only within the bounds of any restrictions and constraints of the physical environment, safety, weather, and acts of God. DSP cannot guarantee coverage of outside events during inclement weather. The Customer is responsible for obtaining all permissions and clearances, etc., and adequate shelter from inclement weather and extreme temperatures are required by DSP to operate.
6. **POSTPONEMENT/CANCELATION** – In the event of a postponement or cancellation of the wedding/contract, prior to fourteen (14) days of the event, the amount paid will be returned, however the Reservation Fee is not refundable. If cancellation is made less than fourteen (14) days remaining to the event, no refunds will be made.
7. **STUDIO LIABILITY** – DSP will take the utmost care with respect to the production, post-production and delivery of the videos(s). However, in the event DSP fails to comply with the terms of this contract, due to any event at or beyond the control of DSP, including but not limited to illness, accidents, labor disputes, acts of God and other catastrophes, or uncontrollable and unforeseeable equipment failure, DSP liability is limited only to refund of all monies received.
8. **ADDITIONAL CHARGES** – If something occurred at the event the client does not want to appear on the videotape, the Customer must instruct DSP *before editing begins*. After the video has been delivered to the Client, there will be a charge for re-editing at the current rate of \$85.00 per hour for editing and labor. Re-editing is available to the client for a period of (7) seven days after the delivery of the video, after the (7) day period the edited video will be deleted from the editing machine and is unrecoverable. Unforeseen parking and tolls incurred with traveling to and from the wedding ceremony and reception will be charged to the client.
9. **WARRANTIES** – DSP makes no warranties express or implied, with respect to the work or property that is the subject matter of this contract.
10. **PRODUCTIONS AND EDITORIAL CONTROL** – DSP is granted full production and editorial control by the customer regarding all aspects of the production and post-production services for this event. In the case of a particular segment of the event not recorded, partially recorded, or not part of the edited master, it is at the sole discretion of DSP as the exclusive producer of the event video recording. Due to our style and unobtrusive nature, DSP attempts to capture your events as-is.
11. **DVD DISC COMPATIBILITY** – DSP produces DVDs using the most compatible media for set-top players. *DSP is not responsible for incompatibility with the DVDs created and the customer's DVD player.*

12. **MEALS** – DSP asks that a courtesy meal be provided for the videographer(s). If a meal is not provided, then the videographers may leave your reception up to 45 minutes (Note: DSP is not responsible for any event not captured in the case that one or more of the videographers must leave the reception to obtain a meal).

*\*\*Please let us know if a courtesy meal will be provided or not by checking/circling the following: We will provide a meal/ We will not provide a meal.*

I/We have read the above terms and conditions and fully understand and agree to authorize Delta Studio Productions (DSP) to video record the wedding specified on the terms and conditions set forth on this contract.

**Please print name(s) here:** \_\_\_\_\_ /

\_\_\_\_\_

**Primary  
Signature**

\_\_\_\_\_

**Date:** \_\_\_\_\_

**Accepted For Delta Studio Productions:**

**Owner's Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_

*(We will contact you and/or forward a copy of this contract to you once booking of your wedding has taken place.)*