

# Spring Branch Meeting Rooms

## Rate Sheet



Room Number	Room 130	Room 114	Room 136	Room 174
<b>Square Footage</b>	2599 sq ft	2599 sq ft	1250 sq ft	1270 sq ft
<b>Capacity</b>	120 (banquet) 325 (reception) 150 (seminar) 300 (theater)	120 (banquet) 300 (reception) 140 (seminar) 300 (theater)	60 (banquet) 110 (reception) 80 (seminar) 160 (theater)	60 (banquet) 100 (reception) 70 (seminar) 150 (theater)
<b>Flat Admin Fee*</b> <i>(required for all rentals)</i>	\$140	\$140	\$105	\$105
<b>Half Day Package Rate</b> <i>(1 to 4 hours)</i>	\$320	\$400	\$240	\$240
<b>Full Day Package Rate</b> <i>(8 hours)</i>	\$544 (15% Discount!)	\$680 (15% Discount!)	\$408 (15% Discount!)	\$408 (15% Discount!)
<b>Additional Hours Available at Hourly Rate</b>	\$80	\$100	\$60	\$60
<p>* Flat Admin Fee covers Processing, Tables and Chairs, Room Configuration, Cleanup, Free Parking</p> <p>** Half Day (up to 4 hour) Rental Minimum For All Rooms. Contact us for special accommodations.</p>				
<b>Deposit - 20% of the room rental fee will be charged up front as a deposit to reserve the room.</b>				