

AHWATUKEE  
*Event Center*



## A Perfect Place to Celebrate!

Ceremonies · Receptions · Birthday Parties · Baby Showers · Corporate Events & More

The Ahwatukee Event Center is in the scenic and tranquil village of Ahwatukee. It features incredible panoramic views of South Mountain Regional Park, one of the largest municipal parks in the world. With our open floor plans, family friendly location, and affordable prices, we are the perfect place to host special events for any occasion.

480.893.3431 | [www.AhwatukeeCommunityCenter.com](http://www.AhwatukeeCommunityCenter.com)  
4700 E. Warner Road | Phoenix, AZ 85044

## Available Spaces

The Ahwatukee Event Center offers two welcoming and versatile spaces that can be uniquely configured to suit your needs.



### Sunset Room

The Sunset Room provides a spacious floor plan accompanied by open windows, so your guests can enjoy beautiful mountain views throughout your rental. Its clean and modern design is a perfect canvas for your personal touches and style. The Sunset Room comes complete with audio visual compatibility such as in-house sound system, wireless microphones, and integrated projector.

### Sunset Patio

The Sunset Patio, included with your Sunset Room rental, is an open-air extension to the ballroom, an excellent place to watch Arizona's breathtaking sunsets. This outdoor space also features a beverage and catering station ideal for outdoor entertainment. Accented with landscape lighting and patio furniture, this area has various uses.



### Oasis Rooms I & II

Adjacent to the Sunset Room are Oasis Rooms I & II. This space is ideal for private meetings or intimate gatherings. With its built-in partition, Oasis Rooms I & II can be rented together or individually. The room is equipped with an in-house sound system, wireless microphones, and a mobile projector.

### Oasis Patio

Attached to Oasis Room II is a twinkling courtyard illuminated by the soft glow of contemporary bistro lights strung overhead. The multipurpose patio can be utilized as a ceremony space or a gorgeous extension to the event hall.



## Ahwatukee Event Center Capacity Chart and Configuration

|                       | Classroom | Banquet w/<br>Dance Floor | Banquet w/o<br>Dance Floor | Theatre   | Length<br>& Width | Ceiling<br>Height | Indoor Square<br>Footage |
|-----------------------|-----------|---------------------------|----------------------------|-----------|-------------------|-------------------|--------------------------|
| Sunset Room           | 75 - 95   | 80 - 110                  | 120                        | 120 - 140 | 36' x 46'         | 11' 6"            | 1,528 sq. ft.            |
| Oasis Room I          | 18        | N/A                       | 25                         | 20 - 30   | 30' x 15'         | 11' 6"            | 435 sq. ft.              |
| Oasis Rooms<br>I & II | 35        | 35 - 50                   | 50                         | 50 - 80   | 30' x 30'         | 11' 6"            | 870 sq. ft.              |

## Frequently Asked Questions

### *What is included with my reservation?*

In addition to your room of choice, your reservation will come with a designated patio, use of our prep kitchen, a custom seating design w/ set up & tear down of tables & chairs, access to our in-house inventory, and use of our audio-visual equipment.

### *Can I bring in my own food/beverage?*

The Ahwatukee Event Center has an open vendor policy which allows you to bring in any vendor at no additional charge, with no restrictions. You are welcome to hire a professional service or do it all on your own!

### *What kind of décor do you provide?*

Included with your rental are folding chairs & your choice of 6-foot rectangular banquet tables or 60” round tables. Cocktail tables and other miscellaneous items are also available. Items not found at our facility can be provided through our partnered rental company at an additional fee.



### *How late can I rent the facility?*

The Event Center is available for events on weekends from 8am – 12am. Weekdays events can be held 8am – 10pm. On days when we do not have events scheduled, our business hours are M - Fri 8am – 4pm and Saturdays 8am – 1pm.

### *Can I come in early to decorate?*

Our facility runs on 6, 8, or 10hr blocks and you will have access to the event space for only the times shown on your rental agreement, so it is important to allow adequate time for both set up and tear down of all your personal items. Additional hours are available.

### *What are your restrictions on liquor?*

The Ahwatukee Event Center allows you to provide all your own alcoholic beverages. Events with alcohol consumption require a uniformed security officer to remain on the premises for the duration of the event time at an additional fee of \$50/hr. – *4hr. minimum.*

### *What does your set up & tear down entail?*

Prior to your rental, you will work with a facility coordinator to create and customize a seating diagram based on your needs and guest count. Tables and chairs will be arranged by our staff before your rental time begins and will be torn down after your exit. All personal décor items & trash will need to be taken care of by the event host, both before and after the event.



### *What are your restrictions on decorations?*

The use of confetti, rice, glitter, flower petals, sequins or any other materials which are difficult to clean up are not permitted. Decorations must be free standing or tabletop. Glue, nails, screws, tacks, staples, command strips, or any other objects that may damage the walls are not permitted. The use of open flames and pyrotechnic devices is strictly prohibited. All candles must be placed in a container in which the flame is completely contained.

Traditional Venue Pricing 2022 - 2023

|                    | <i>Monday - Thursday<br/>(8am - 10pm)</i>              | <i>Friday &amp; Sunday<br/>(8am - midnight)</i>          | <i>Saturday<br/>(8am - midnight)</i>                     |
|--------------------|--|--|--|
| Oasis Room I       | 6hrs. - \$315+<br>**available until 4pm                | n/a  | n/a  |
| Oasis Rooms I & II | 6hrs. - \$495+<br>8hrs. - \$635+                       | 6hrs. - \$675+<br>8hrs. - \$875+                         | n/a  |
| Sunset Room        | 6hrs. - \$735+<br>8hrs. - \$955+<br>10hrs. - \$1,175   | 6hrs. - \$1,035+<br>8hrs. - \$1,355+<br>10hr - \$1,685   | 6hrs. - \$1,335+<br>8hrs. - \$1,755+<br>10hrs. - \$2,185 |
| Entire Building    | 6hrs. - \$915+<br>8hrs. - \$1,195+<br>10hrs. - \$1,475 | 6hrs. - \$1,305+<br>8hrs. - \$1,715+<br>10hrs. - \$2,125 | 6hrs. - \$1,695+<br>8hrs. - \$2,235+<br>10hrs. - \$2,775 |

\*\*Weekday rentals can be extended for \$150/hr. | Friday & Sunday - \$200/hr. | Saturday - \$250/hr.

**Includes:**

exclusive use of venue for a 6, 8 or 10 hour block  
designated patio  
use of prep kitchen  
a custom seating design w/ set up & tear down  
use of projector screen and wireless microphones  
access to in-house decor  
your choice of 6' rectangular or 60" round tables  
30" elevated cocktail tables  
in-house sound system

**Please Note**

- A security officer is required for all events with alcohol consumption: \$50/hr. - 4hr. minimum
- A cleaning fee between \$110 - \$210 will be applied to each event based on guest count.
- Prices are subject to a 2.9% commercial tax.
- Reservations can be made up to (24) months in advance, but no later than (10) business days prior to your event.
- Events held June - August receive a 15% discount.

**How to Make a Reservation**

Thank you for considering booking the Ahwatukee Event Center! We currently do not place dates on hold. Reservations are confirmed when a contract is completed and received by the Ahwatukee Event Center, and a refundable security deposit is placed. Our deposit schedule is as follows: 50% of the reservation balance is due 6 months prior to the scheduled event, 25% is due 3 months prior, and the remaining balance is due 1 month before the scheduled event. Please note the security deposit does not apply towards your reservation balance.

**Suggested Vendors:**

Couple  
of **Bartenders**

☎ 480.788.8363

📍 3145 E. Chandler Blvd., Suite 110 -  
532, Phoenix, AZ 85048

✉ cheers@coupleofbartenders

Royalty Rentals

☎ 480.525.5104

📍 120 E. Chandler Pl., Suite 20  
Chandler, AZ 85225

✉ info@chairandtablerentals.com

**Ahwatukee Event Center Contact:**

Carolina Robertson · 480.893.3431 Ext, 4 · crobertson@ahwatukeehoa.com

*We look forward to hearing from you!*



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