

OFFSITE™

A PRIVATE MEETING **AND** EVENT SPACE

FULL DAY MEETING MONDAY - SUNDAY • 9AM-5PM

INCLUDED

ACCESS to all three levels of OFFSITE

ON-CALL HOST

- Seamless event planning and assistance
- Coordination and ordering of all catering needs

A/V

- Four 60"- 80" LED 3D TVs
- 70" Digital Smart Board
- Multi-screen synced projections with all necessary audio and visual inputs for computer connectivity (both Macs and PCs)
- Audio throughout all three levels
- iMacs, AppleTV, iPod, PC
- State-of-the-art conference table with seamless A/V integration
- Conference call system and video conferencing capabilities
- Private Wi-Fi

STAFF

- Coat check
- Catering setup and breakdown
- Bussing, cleaning and garbage removal

3 FULLY-STOCKED KITCHENETTES

- Beverage refrigerator including waters, sodas, and juices
- Coffee, tea and espresso
- Fresh whole fruit, chips and candies
- Flatware, glassware, stemware, dishware

SELECT OFFICE SUPPLIES

- Easels, dry-erase walls/boards
- Stationery (pens, pads, markers, pencils)
- Two large post-it paper pads (\$35 for each additional pad)
- Printing capabilities (20 pages maximum; each additional page at 50¢)

EXCLUDED

- Catering

NOTES

- The price below is for up to 40 guests; there is a \$500 charge for every 10 additional guests
- One hour setup starting at 8:00AM (*guests cannot arrive earlier than 8:30AM*)
- \$750 for each additional hour until 7:00PM (*unless venue is booked; price subject to change after 7:00PM*)

\$5,000

OFFSITE™

A PRIVATE MEETING **AND** EVENT SPACE

HALF DAY MEETING

MONDAY - FRIDAY • 8AM-12PM or 1PM-5PM

INCLUDED

ACCESS to all three levels of OFFSITE

ON-CALL HOST

- Seamless event planning and assistance
- Coordination and ordering of all catering needs

A/V

- Four 60"- 80" LED 3D TVs
- 70" Digital Smart Board
- Multi-screen synced projections with all necessary audio and visual inputs for computer connectivity (both Macs and PCs)
- Audio throughout all three levels
- iMacs, AppleTV, iPod, PC
- State-of-the-art conference table with seamless A/V integration
- Conference call system and video conferencing capabilities
- Private Wi-Fi

STAFF

- Coat check
- Catering setup and breakdown
- Bussing, cleaning and garbage removal

3 FULLY-STOCKED KITCHENETTES

- Beverage refrigerator including waters, sodas, and juices
- Coffee, tea and espresso
- Fresh whole fruit, chips and candies
- Flatware, glassware, stemware, dishware

SELECT OFFICE SUPPLIES

- Easels, dry-erase walls/boards
- Stationery (pens, pads, markers, pencils)
- One large post-it paper pads (\$35 for each additional pad)
- Printing capabilities (20 pages maximum; each additional page at 50¢)

EXCLUDED

- Catering

NOTES

- The price below is for up to 30 guests; there is a \$500 charge for every 10 additional guests
- One hour setup prior to meeting (*guests cannot arrive earlier than thirty minutes before start time*)
- \$1,000 for each additional hour until 7:00PM (*unless venue is booked; price subject to change after 7:00PM*)

\$3,000



A PRIVATE MEETING **AND** EVENT SPACE

FULL DAY MEETING WITH 2-HOUR COCKTAIL RECEPTION MONDAY - SUNDAY • 9AM-7PM

INCLUDED

ACCESS to all three levels of OFFSITE

ON-CALL HOST

- Seamless event planning and assistance
- Coordination and ordering of all catering needs

A/V

- Four 60"- 80" LED 3D TVs
- 70" Digital Smart Board
- Multi-screen synced projections with all necessary audio and visual inputs for computer connectivity (both Macs and PCs)
- Audio throughout all three levels
- iMacs, AppleTV, iPod, PC
- State-of-the-art conference table with seamless A/V integration
- Conference call system and video conferencing capabilities
- Private Wi-Fi

STAFF

- Coat check
- Catering setup and breakdown
- Bussing, cleaning and garbage removal

3 FULLY-STOCKED KITCHENETTES

- Beverage refrigerator including waters, sodas, and juices
- Coffee, tea and espresso
- Fresh whole fruit, chips and candies
- Flatware, glassware, stemware, dishware
- Bar materials: bar mats, ice bins, shakers, stirrers, napkins

SELECT OFFICE SUPPLIES

- Easels, dry-erase walls/boards
- Stationery (pens, pads, markers, pencils)
- Two large post-it paper pads (\$35 for each additional pad)
- Printing capabilities (20 pages maximum; each additional page at 50¢)

EXCLUDED

- Catering
- Liquor, beer, wine, champagne, mixers, garnishes and ice
- Bartender(s)

NOTES

- The price below is for up to 40 guests; there is a \$500 charge for every 20 additional guests
- One hour setup starting at 8:00AM (*guests cannot arrive earlier than 8:30AM*)
- \$750 for each additional hour until 11:00PM (*unless venue is booked*)

\$6,500



FULL DAY FOCUS GROUP

SUNDAY - THURSDAY • 10AM-10PM

INCLUDED

ACCESS to all three levels of OFFSITE

ON-CALL HOST

- Seamless event planning and assistance
- Coordination and ordering of all catering needs

A/V

- Four 60"- 80" LED 3D TVs
- 70" Digital Smart Board
- Multi-screen synced projections with all necessary audio and visual inputs for computer connectivity (both Macs and PCs)
- Pre-wired for live focus group camera feed
- Audio throughout all three levels
- iMacs, AppleTV, iPod, PC
- State-of-the-art conference table with seamless A/V integration
- Conference call system and video conferencing capabilities
- Private Wi-Fi

STAFF

- Coat check
- Catering setup and breakdown
- Bussing, cleaning and garbage removal

3 FULLY-STOCKED KITCHENETTES

- Beverage refrigerator including waters, sodas, and juices
- Coffee, tea and espresso
- Fresh whole fruit, chips and candies
- Flatware, glassware, stemware, dishware

SELECT OFFICE SUPPLIES

- Easels, dry-erase walls/boards
- Stationery (pens, pads, markers, pencils)
- Two large post-it paper pads (\$35 for each additional pad)
- Printing capabilities (20 pages maximum; each additional page at 50¢)

EXCLUDED

- Catering
- Camera and recording equipment
- Cameraman

NOTES

- The price below is for up to 40 guests; there is a \$500 charge for every 10 additional guests
- One hour setup starting at 9:00AM (*guests cannot arrive earlier than 9:30AM*)
- \$1,000 for each additional hour

\$7,500



A PRIVATE MEETING **AND** EVENT SPACE

MID-WEEK 2-HOUR COCKTAIL RECEPTION **MONDAY - THURSDAY • 7PM-9PM**

INCLUDED

ACCESS to The Main Floor and The Mezzanine

ON-CALL HOST

- Seamless event planning and assistance
- Coordination and ordering of all catering needs

A/V

- Four 60"- 80" LED 3D TVs
- Multi-screen synced projections with all necessary audio and visual inputs for computer connectivity (both Macs and PCs)
- Audio throughout all three levels
- iMacs, AppleTV, iPod
- Private Wi-Fi

STAFF

- Coat check
- Catering setup and breakdown
- Bussing, cleaning and garbage removal

BAR MATERIALS

- Flatware, glassware, stemware, dishware
- Bar mats
- Ice bins
- Shakers and stirrers
- Napkins

EXCLUDED

- Catering
- Liquor, beer, wine, champagne, mixers, garnishes and ice
- Bartender(s)

NOTES

- The price below is for up to 50 guests; there is a \$500 charge for every 20 additional guests
- One hour setup starting at 6:00PM (*guests cannot arrive earlier than 6:30PM*)
- \$1,000 for each additional hour until 11:00PM
- Security deposit required

\$2,500

OFFSITE™

A PRIVATE MEETING **AND** EVENT SPACE

MID-WEEK EVENING EVENT MONDAY - THURSDAY • 7PM - 10PM

INCLUDED

ACCESS to The Main Floor and The Mezzanine

ON-CALL HOST

- Seamless event planning and assistance
- Coordination and ordering of all catering needs

A/V

- Four 60"- 80" LED 3D TVs
- Multi-screen synced projections with all necessary audio and visual inputs for computer connectivity (both Macs and PCs)
- Audio throughout all three levels

STAFF

- Coat check
- Catering setup and breakdown
- Bussing, cleaning and garbage removal

BAR MATERIALS

- Bar mats
- Ice bins
- Shakers and stirrers
- Napkins

EXCLUDED

- Catering
- Flatware, glassware, stemware, dishware
- Liquor, beer, wine, champagne, mixers, garnishes and ice
- Bartender(s)

NOTES

- One hour setup starting at 6:00PM *(guests cannot arrive earlier than 6:30PM)*
- \$1,000 for each additional hour until 12:00AM *(cannot extend event time past 12AM)*
- Security deposit required
- Doorman or security required *(not included)*

UP TO 50 GUESTS

\$3,500

UP TO 100 GUESTS

\$4,500

UP TO 150 GUESTS

\$5,500



A PRIVATE MEETING **AND** EVENT SPACE

WEEKEND 4-HOUR DAYTIME SOCIAL GATHERING **SATURDAY - SUNDAY • BETWEEN 10AM & 5PM**

INCLUDED

ACCESS to The Main Floor only

ON-CALL HOST

- Seamless event planning and assistance
- Coordination and ordering of all catering needs

A/V

- Four 60"- 80" LED 3D TVs
- Multi-screen synced projections with all necessary audio and visual inputs for computer connectivity (both Macs and PCs)
- Audio throughout all three levels
- iMacs, AppleTV, iPod
- Private Wi-Fi

STAFF

- Coat check
- Catering setup and breakdown
- Bussing, cleaning and garbage removal

3 FULLY-STOCKED KITCHENETTES

- Beverage refrigerator including waters, sodas, and juices
- Coffee, tea and espresso
- Fresh whole fruit, chips and candies
- Flatware, glassware, stemware, dishware

BAR MATERIALS

- Bar mats
- Ice bins
- Shakers and stirrers
- Napkins

EXCLUDED

- Catering
- Liquor, beer, wine, champagne, mixers, garnishes and ice
- Bartender(s)

NOTES

- The price below is for up to 25 guests; there is a \$500 charge for every 15 additional guests
- One hour setup *(guests cannot arrive earlier than thirty minutes prior to event)*
- \$750 for each additional hour until 7:00PM *(unless venue is booked; price subject to change after 7:00PM)*
- Security deposit required

\$2,500



A PRIVATE MEETING **AND** EVENT SPACE

WEEKEND 3-HOUR EVENING EVENT FRIDAY - SUNDAY • BETWEEN 5PM & 12AM

INCLUDED

ACCESS to all three levels of OFFSITE

ON-CALL HOST

- Seamless event planning and assistance
- Coordination and ordering of all catering needs

A/V

- Four 60"- 80" LED 3D TVs
- Multi-screen synced projections with all necessary audio and visual inputs for computer connectivity (both Macs and PCs)
- Audio throughout all three levels

STAFF

- Coat check
- Catering setup and breakdown
- Bussing, cleaning and garbage removal

BAR MATERIALS

- Bar mats
- Ice bins
- Shakers and stirrers
- Napkins

EXCLUDED

- Catering
- Flatware, glassware, stemware, dishware
- Liquor, beer, wine, champagne, mixers, garnishes and ice
- Bartender(s)

NOTES

- Two hour setup starting at 5:00PM *(guests cannot arrive earlier than 6:30PM)*
- \$1,000 for each additional hour until 12:00AM *(cannot extend event time past 12AM)*
- Security deposit required
- Doorman or security required *(not included)*

UP TO 50 GUESTS

\$5,000

UP TO 100 GUESTS

\$6,500

UP TO 150 GUESTS

\$7,500