



**Jon Woodbury Photography**  
276 N. Oak Dr.  
N. Salt Lake City, UT 84054  
[lori@weddingsbywoodbury.com](mailto:lori@weddingsbywoodbury.com)  
[www.jonwoodbury.com](http://www.jonwoodbury.com)  
801.860-5674

## Photography Contract

Bride's Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_

Groom's Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_  
Contact Number: \_\_\_\_\_

Engagement Location: \_\_\_\_\_  
Date and Time: \_\_\_\_\_

Bridal Location: \_\_\_\_\_  
Date and Time: \_\_\_\_\_

Wedding Ceremony Location: \_\_\_\_\_  
Date and Time: \_\_\_\_\_

Reception Location: \_\_\_\_\_  
Date and Time: \_\_\_\_\_

Bride's Dressing Location (If Applicable): \_\_\_\_\_  
Date and Time: \_\_\_\_\_

Wedding Theme: Please specify color and/or formal/informal/traditional/casual etc.: \_\_\_\_\_  
\_\_\_\_\_

Wedding Attire: describe bride, groom, and wedding party attire: \_\_\_\_\_

Approximate number of guests: \_\_\_\_\_

How did you hear about Jon Woodbury Photography? \_\_\_\_\_

Final package will include: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Photography fee** for the above listed package and inclusions as agreed upon herein is \$ \_\_\_\_\_  
(including tax and applicable expenses). A deposit of 30% (\$ \_\_\_\_\_) is due when this agreement is  
signed. 40% (\$ \_\_\_\_\_) is due on or before the date of the wedding ceremony, and the balance of  
30% (\$ \_\_\_\_\_) is to be paid on the date of delivery of digital negatives.

## **WEDDING PACKAGE AND SERVICES INCLUDED FOR THE FEE STATED ABOVE:**

1. **ENTIRE AGREEMENT:** This agreement contains the entire understanding between Jon Woodbury Photography and THE CLIENT. It supersedes all prior and simultaneous agreements between the parties. The only way to change or add to this agreement is to do so in writing, and is signed by all the relevant parties.
2. **RESERVATION:** Upon your signature, Jon Woodbury Photography will reserve the time and date(s) agreed upon, and will not make other reservations for that time and date. The Reservation Deposit is to be paid at time of signing the contract. The Reservation Deposit is applied towards the contracted wedding photography package. THE CLIENT understands and agrees that the entire amount owed for the wedding photography package described in the contract is due on delivery of the final disk(s).
3. **ONLINE PROOF SITE OF ALL DIGITAL IMAGES:** Three months post-wedding, Jon Woodbury Photography will provide THE CLIENT with an online proofing site via link and address which will contain all photographs taken at the event. THE CLIENT should as soon as possible provide Jon Woodbury Photography with a list of desired images to be primed, enlarged, and or digitally manipulated, including the list of 60-70 photographs to be included in the photo album. Jon Woodbury Photography will make a final delivery of selected prints, album, and/or disks upon final payment by THE CLIENT. If desired images are not chosen and forwarded to Jon Woodbury Photography within one year of the wedding date, prints and albums included in the package are forfeit. Prints may be made at any time following said year at THE CLIENTS expense by contacting Jon Woodbury Photography.
4. **CANCELLATION:** In the event that THE CLIENT cancels the contracted services for wedding photography outlined in this contract 30 days or more before the wedding ceremony takes place, the deposit will be refunded. Jon Woodbury Photography agrees to refund all additional paid money (less expenditures for which receipts will be provided), to THE CLIENT if cancellation is more than 30 days in advance of the wedding date. Cancellation within 30 days forfeits only deposit moneys.
5. **PRE-EVENT CONSULTATION:** The parties agree to a pre-event consultation before the wedding date in order to finalize the actual shooting times and locations.
6. **EVENT GUIDE:** THE CLIENT will be responsible for (or have someone designated for this responsibility) identifying people/objects of whom/which specific photographs are desired. The photographer will NOT be held accountable for not photographing desired people if there is no one to assist in identifying or gathering people for the photograph(s).
7. **90 MINUTE WINDOW:** The bride and/or groom agree to set aside at least 60 minutes after the ceremony for photographs that cannot be obtained during the ceremony, and 30 minutes prior to the reception. These timeframes include group photographs, formal pictures of the bride and groom, and preparation photographs of the location of the ceremony and/or reception. If either the bride's or groom's late arrival (or any other reason outside the photographer's control) prevents this 90 minute window from occurring, Jon Woodbury Photography shall not be held liable for failure to take desired photographs.
8. **COOPERATION:** The parties agree to positive cooperation and communication for the best possible result within the definition of this assignment. Jon Woodbury Photography is not responsible for key individuals' failure to be present or to cooperate during photography sessions, neither for missed images due to details not revealed to Jon Woodbury Photography. Jon Woodbury Photography recommends that THE CLIENT designate an "event guide" (see PRE-EVENT CONSULTATION above) to point out important individuals to the photographer, whom THE CLIENT wishes to include in informal or candid photographs.
9. **SHOOTING TIME / ADDITIONS:** The photography schedule and selected methodology are designed to accomplish the goals and wishes of THE CLIENT in a manner enjoyed by all parties involved. THE CLIENT and Jon Woodbury Photography agree that positive cooperation and punctuality are therefore essential. Shooting commences at the scheduled time. Should the ceremony start late due to any reason whatsoever, Jon Woodbury Photography will not be held liable for any photographs not taken.
10. **HOUSE RULES:** The photographer is limited by the guidelines of the ceremony official or the reception site management. THE CLIENT agrees to accept the technical results of their imposition on the photographer. Negotiation with the officials for moderation of guidelines is THE CLIENTS responsibility; Jon Woodbury Photography will offer technical recommendations only.
11. **DIGITAL NEGATIVES, PRINTS AND COPYRIGHTS:** The photographs, digital negatives or prints produced by Jon Woodbury Photography are protected by Copyright Law (all rights reserved). Upon final

payment by THE CLIENT, shared copyright ownership of the resulting images will be transferred to THE CLIENT.

- The negatives and/or slides are the property of THE CLIENT for personal use and for the purposes of the reproduction and distribution of photographs to friends and relatives only.
  - THE CLIENT must obtain written permission from, and compensate Jon Woodbury Photography prior to an event where THE CLIENT, THE CLIENT'S friends or relatives publish or sell the photographs for profit.
  - Prints and/or enlargements are not required to be made through Jon Woodbury Photography, but Jon Woodbury Photography cannot be held accountable for errors in printing by print houses beyond Jon Woodbury Photography control. For optimal print quality, Jon Woodbury Photography would request that all enlargements be optimized by Jon Woodbury Photography, and then files forwarded to the printer of THE CLIENTS choice.
12. **MODEL RELEASE:** THE CLIENT hereby assigns and grants Jon Woodbury Photography and its legal representatives the irrevocable and unrestricted right to use and publish photographs of THE CLIENT or in which THE CLIENT may be included, for editorial, trade, advertising or any other purpose and in any manner and medium; to alter the same without restriction; and to copyright the same. THE CLIENT hereby releases Jon Woodbury Photography and its legal representatives and assigns from all claims and liability relating to said photographs. It is agreed that Jon Woodbury Photography may display and use the photographs taken for advertising, display, website and internet promotion, photographic contests, public display such as in malls, photography books, photography instructional books, store fronts, window displays, studio display, television advertising, magazine advertising and any other purpose thought proper by Jon Woodbury Photography.
13. **GUEST COOPERATION:** THE CLIENT is responsible for the conduct of their guests. THE CLIENT will direct all other service providers (florist, DJ, caterer, etc.) if not handled by Jon Woodbury Photography to provide any needed information and cooperation to the photographer. Coordination with other service providers is necessary to complete all the photography sessions as scheduled. THE CLIENT should share the photography schedule with other service providers to make sure that there is no conflict in times. In addition, events during the wedding day should be planned to make the best use of time from all vendors.
14. Jon Woodbury Photography will not tolerate verbally or physically abusive behavior, nor will it share its time or compete with guest photographers for the attention of the subjects. Unchecked guest conduct that interferes with photography may seriously affect the quality of the photographs taken and increase the number of times photos must be re-taken. If THE CLIENT is unable to control the conduct of their guests, resulting in an unacceptable degree of misconduct, or if the conduct of any of their guests damages the equipment of the photographer, it will result in the early or immediate departure of the photographer. THE CLIENT understands that in such an event, no refunds will be granted and reimbursement/replacement for any damaged equipment will be the responsibility of THE CLIENT.
15. **COMPLETION SCHEDULE/FINAL DELIVERY:** All photo images will be presented via website to THE CLIENT within 90 days of the wedding date. The printing process can only start once Jon Woodbury Photography receives the order list for the required images from THE CLIENT. Creation of a wedding album takes 2-4 weeks, enlargements 1-2 weeks or possibly longer when laboratory and bindery schedules are heavy. Jon Woodbury Photography will deliver the prints, album, and DVD with the high resolution negatives of all images once final payment has been made in full and all outsourced printing and binding projects have been received by Jon Woodbury Photography. If print credits have not been used within one year they will expire.
16. **METHOD OF RENUMERATION:** Payment may be made in cash, check or credit card. There is a \$100.00 late payment fee for any payments not postmarked or received by Jon Woodbury Photography on or before the required date.
17. **RIGHT OF WITHDRAWAL:** Jon Woodbury Photography's discovery of new information, changes to agreed circumstances, or other factors, which tends to circumvent its policies may result in its withdrawal. Non-cooperation; changes in locations, facilities or available times; missed appointments and late payments are examples of contributing factors. Should Jon Woodbury Photography initiate the withdrawal, all fees will be returned, excluding deposit as well as fair market value for all services/products already provided. In case of withdrawal, \$100.00 an hour is charged for all photography services already provided and \$50.00 an hour is charged for all other services, consultations and all driving time, rounded up to the nearest half-hour.

18. **LIMIT OF LIABILITY:** In the unlikely event of severe medical, natural, or other emergencies, it may be necessary to retain an alternative photographer. Jon Woodbury Photography will make every effort to secure a replacement photographer able and/or willing to provide a similar package as chosen in this contract at the same/similar cost. If such a situation should occur and a suitable replacement is not found, responsibility and liability is limited to the return of all payments received for the event package.
19. Jon Woodbury Photography takes the utmost care with respect to exposure, transportation and processing of photographs; including using professional grade equipment and professional grade backup equipment. However, in the unlikely event of THE CLIENT'S photographs being lost, stolen or destroyed for reasons beyond Jon Woodbury Photography control, the latter's liability is limited to the return of all payments received for the event package. The limit of liability shall not exceed the contract price stated herein. The limit of liability for a partial loss of originals shall be a prorated amount of exposures lost based on the percentage of total number of originals.
20. **NON-GUARANTEED:** Although every possible care will be taken to produce photographs of all important and special events during the wedding, Jon Woodbury Photography cannot place an unconditional guarantee on the above. Jon Woodbury Photography will not be held responsible for any ruined photographs due to guests' (or any other) flashes; or any other ruined photographs due to any other cause in or outside of Jon Woodbury Photography's control.
21. **PERFORMANCE:** The performance of this contract on behalf of Jon Woodbury Photography shall be contingent upon acts of God, flood, fire, warfare, government laws or regulations, electrical failure, strikes by suppliers, and/or conditions beyond its control.
22. **SEVERABILITY:** If any provision of this agreement is held to be invalid or unenforceable under the law, the validity of this agreement as a whole shall not be affected, and the other provisions of the agreement shall remain in full force and effect.
23. **AMENDMENTS:** This contract has been freely negotiated and shall be recognized as the entirety of the agreement. Only those changes or modifications specifically placed in writing, attached, dated and signed by THE CLIENT and Jon Woodbury Photography at the time of acceptance of this contract shall be recognized as amendments to this contract.
24. **PROFESSIONAL IMAGE MANIPULATION:** Jon Woodbury Photography will allow for limited professional image manipulation (if technically possible) on any image of THE CLIENT'S choice. This includes red eye removal, removal of people and/or objects, color correction, special effects, portrait glamorization, etc. It is understood that if a technicality prevents Jon Woodbury Photography from performing requested image manipulation, or if a technicality prevents the final result to meet THE CLIENT'S requirement, THE CLIENT will reside with the fact that Jon Woodbury Photography has performed to its best ability with regard to the specific task and that Jon Woodbury Photography has no further responsibility towards said image manipulation.

I have read and understood the terms above. I hereby agree to the terms of this agreement.

Signed \_\_\_\_\_ (CLIENT RESPONSIBLE FOR PAYMENT)

Date \_\_\_\_\_

Signed \_\_\_\_\_ (on behalf of Jon Woodbury Photography)

Date \_\_\_\_\_