



Sharpe Pursuits, Inc. Cancellation and Inclement Weather Policy

- I. Cancellation Policy: In the event of cancellation by client, the deposit and all payments for *services/products already rendered are non-refundable. This includes equipment rentals secured via third party subcontractors prior to date of cancellation. The following refund options are available on unused services or products:
 - a. Cancellation 30 calendar days or more before event: 85% refund
 - b. Cancellation 14 - 29 calendar days or more before event: 50% refund
 - c. Cancellation 7-13 calendar days before event: 25%

All payments associated with events cancelled less than 7 calendar days prior to event date are non-refundable.

*Full Service Event Planning, Production and Event Design Installments payments are billed as services are incurred. Refunds are not available for past installment payments.

- II. Inclement Weather: Sharpe Pursuits, Inc. defines inclement weather as moderate to heavy rain, ice, snow, flood, high winds or any other form of weather that prohibits travel or endangers the well being of the employees, sub-contractors and/or equipment of Sharpe Pursuits, Inc.

Sharpe Pursuits, Inc. reserves the right not to travel or operate equipment in inclement weather. At no time is Sharpe Pursuits, Inc. required to refund payments as a result of cancellations due to inclement weather. Client is required to provide adequate covering of equipment during load-in, event and load out.

If services are cancelled due to inclement weather, the client is entitled to rescheduled services. However, the client must cancel at least 48 hours prior to event date. In addition, rescheduled services will only be provided at the value of services not yet rendered at the date of cancellation. The new date of services is subject to Sharpe Pursuits, Inc. and all associated sub-contractor's availability and must take place within 60 days of the original event date. To officially cancel services due to inclement weather, client must complete, sign and submit the Sharpe Pursuits, Inc. Inclement Weather Cancellation form. The form must be signed by both the client and an authorized representative of Sharpe Pursuits, Inc.

- III. Sharpe Pursuits, Inc. shall remain exempt from claims resulting from any damages or destructive forces that may be sustained to facilities, rental items and/or personal property.