# ABOUT THE AMBASSADOR HOUSE



Nestled among native trees and beautiful, floral landscapes, the Historic Ambassador House & Heritage Gardens is an ideal setting for your wedding. Rich in history and charm, the Greek Revival style home, private grounds and lush gardens create an ambiance for your loved ones to celebrate your big day.







#### WHAT IS THE VENUE'S MAXIMUM CAPACITY?

The venue can accommodate up to 250 guests comfortably inside the 100 foot by 40 food outdoor tent located on the permanent concrete slab. This includes room for guest tables and chairs, bridal party tables, a dessert display, buffet tables, bar and space for dancing.

#### HOW LONG DOES THE RENTAL LAST?

The standard wedding package includes a 10 hour, exclusive time frame. Per City ordinance, music must end by 10:30 p.m.

#### CATERING?

From wedding receptions to business conferences we work with you to design the perfect menu for your event. No matter your palette, dietary requirements, or budget - our team will customize your meal selections to maximize both taste and presentation; leaving a lasting impression on your guests.

#### CAN I PROVIDE MY OWN ALCOHOL?

All alcohol, beer, and wine must be served through our catering license. We can provide Full Bar/Alcohol service for your event.

# CAN I PROVIDE MY OWN DJ OR BAND?

Guests are welcome to hire their own DJ or band. To ensure the best experience for you and your guests, it's recommended that you select a single music provider for the entire duration of your event.

#### WHAT IS REQUIRED TO BOOK AND HOLD YOUR VENUE?

\$2500 fee, a \$500 refundable damage deposit, and signed agreement are required to book and hold your date. Dates cannot be held until the agreement is signed and the full deposit has been made. The remaining balance is due 30 days prior to your event. Damage deposit is refundable after event walk through if no damage is found.

#### CAN I BRING MY OWN DECORATIONS?

Guests are welcome to bring their own decorations and/or work with vendors to rent decorations and vintage furniture. Certain items are prohibited, so please check with the events coordinator on permitted items at the venue.

#### DAY OF COORDINATION AVAILABLE

We are happy to provide a day of coordinator to work with you for your event. The day of coordinator will provide two planning sessions and be onsite for 10 hours to manage your ceremony and reception. This includes décor set up/decor tear down, cueing the ceremony, managing reception timeline etc.

#### WHAT HAPPENS IF IT RAINS THE DAY OF OUR WEDDING?

The venue's inclement weather plan includes moving the wedding ceremony and/or reception under the main tent (100 feet by 40 feet). Heaters may also be added for an additional cost.

#### HOW CAN I SCHEDULE A TOUR OF THE VENUE?

All tours are by appointment only. Please contact the venue via phone at (317) 618-5478 or email to take a tour. Please note, due to weekend events, tours are typically scheduled during the week. Guests must pre-schedule tours as private events have exclusive access to the grounds.

# **EVENT PRICING GUIDE**

**FISHERS RESIDENTS** 

# **HERITAGE WEDDING**

RENTAL FEE: \$3,150

REFUNDABLE DAMAGE DEPOSIT:

\$500

TAX & SERVICE FEE NOT INCLUDED

Exclusive access to the house and grounds for 10 hours on the day of the event. This includes one hour of availability for rehearsal practice with no access to the house.

# AMBASSADOR WEDDING

**RENTAL FEE: \$4,200** 

REFUNDABLE DAMAGE DEPOSIT: \$500

TAX & SERVICE FEE NOT INCLUDED

Exclusive access to the house and grounds for five hours the day before the event and 10 hours on the day of the event. Perfect for rehearsal dinner, rehearsal practice, ceremony, cocktail hour, and reception.

# **GARDEN WEDDING**

RENTAL FEE: \$1,680

REFUNDABLE DAMAGE DEPOSIT: \$500

TAX & SERVICE FEE NOT INCLUDED

Exclusive access to the house and gardens for 6 hours on the day of the event. This event option is available Sundays through Thursdays.

\* DEPOSIT is \$2500 and a \$500 refundable damage deposit fee. The remaining balance is due 30 days before the event.

Damage deposit is refundable after event walk through if no damage is found.

#### **ADDITIONAL FEES**

### SECURITY FEE - \$150

Due the day of the event and goes directly to the officer assigned to the event. The security fee may be waived if no alcohol is served.

# LIABILITY INSURANCE - PRICE VARIES

Proof of coverage is due 30 days before the event (separate from the insurance required for the caterer).

If alcohol is served, the policy must include host liquor insurance coverage.

### **ADDITIONAL RENTALS - PRICES VARY**

The tables, any additional chairs, and table linens must be rented through a rental company, such as A Classic Party Rental.

Their inventory and pricing can be found at aclassic partyrental.com.



### **EACH EVENT INCLUDES:**

Use of Historic Home, Grounds, & Garden • Event Facilitator on Site • Use of Bridal Party Suite & Dressing Room 200 White Resin Chairs • Outdoor Tent (100'x40') with Room for 250 Guests • Access to Lower Level with TV

# **EVENT PRICING GUIDE**

**NON-RESIDENTS** 

# **HERITAGE WEDDING**

RENTAL FEE: \$4,725

REFUNDABLE DAMAGE DEPOSIT: \$500

TAX & SERVICE FEE NOT INCLUDED

Exclusive access to the house and grounds for 10 hours on the day of the event. This includes one hour of availability for rehearsal practice with no access to the house.

# AMBASSADOR WEDDING

RENTAL FEE: \$6,300

REFUNDABLE DAMAGE DEPOSIT: \$500

TAX & SERVICE FEE NOT INCLUDED

Exclusive access to the house and grounds for five hours the day before the event and 10 hours on the day of the event. Perfect for rehearsal dinner, rehearsal practice, ceremony, cocktail hour, and reception.

# **GARDEN WEDDING**

RENTAL FEE: \$2,500

REFUNDABLE DAMAGE DEPOSIT: \$500

TAX & SERVICE FEE NOT INCLUDED

Exclusive access to the house and gardens for 6 hours on the day of the event. This event option is available Sundays through Thursdays.

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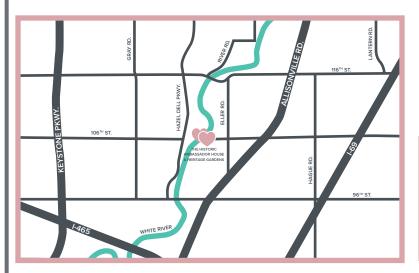
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# **LOCATION & ACCOMMODATIONS**



# THE HISTORIC AMBASSADOR HOUSE & HERITAGE GARDENS

10595 ELLER ROAD, FISHERS, INDIANA 46038 (317) 618.5478 | CAMI@THEWELLINGTONFISHERS.COM

offers 153 parking spaces next to and adjacent to the

#### HOLIDAY INN EXPRESS

EXIT 203 ON I-69

9791 North by Northeast Boulevard, Fishers, Indiana 46037 9785 North by Northeast Boulevard, Fishers, Indiana 46037 (317) 558.4100

#### STAYBRIDGE SUITES

EXIT 203 AT I-69 9780 Crosspoint Boulevard, Indianapolis, Indiana 46256 9698 Hague Road, Fishers, Indiana 46037 (317) 577.9500

#### HILTON GARDEN INN

EXIT 203 ON I-69

(317) 577.5900

#### SPRINGHILL SUITES

EXIT 203 ON I-69 (317) 841.0416

#### **FAIRFIELD INN & SUITES**

**EXIT 204 ON I-69** 10495 Crosspoint Boulevard, Indianapolis, Indiana 46256 (317)570.2111