The Inn on Shipyard Park

FUNCTION MENU



13 Water Street Mattapoisett, MA 02739 508.758.4922 www.theinnonthepark.com

Guidelines & Policies

FOOD & BEVERAGE

All food and beverage consumed must be provided by The Inn on Shipyard Park.

Please note that any special dietary constraints (gluten allergy, vegan, etc.) will need to be addressed before the date of the event.

We reserve the right not to serve anyone whose judgment we feel may be impaired due to drinking.

No patron or guest will be permitted to enter or depart the premises with alcoholic beverages. (ie liquor favors)

CAKES & DESSERTS

The Inn can recommend bakeries for custom designed specialty cakes for any celebration.

The Inn is not responsible for the services provided from vendors.

There is a \$1.00 per person cake cutting fee; \$2.00 per person for cakes two tiers or more.

Outside desserts are not permitted without prior approval from management.

DEPOSIT & PAYMENT

A non-refundable \$100 deposit is required to book any event and guarantees your date and time for the Blue Room.

No date will be promised or held without the payment of said deposit.

All deposits are applied to your final bill the day of the event.

There is a room rental fee for the Blue Room that varies based on the season and day of the week.

Please refer to the Room Rental page for rates and time limit information.

All charges must be paid for in full following the conclusion of your event.

The Inn on Shipyard Park accepts all major credit cards and cash for payment.

Checks are not accepted without prior approval from management.

A Banquet Event Order must be signed, and only the signing party may make changes to this contract.

TAXES, GRATUITIES & ADMINISTRATIVE FEES

All charges are subject to a taxable 8% administrative fee, a 6.25% Massachusetts sales tax and an 18% service charge.

MENU SELECTION & GUEST COUNT

There is a 25 guest minimum to hold an event. A \$500 food minimum for cocktail parties.

All menu selections, including entrée selections if applicable, and final guest count are required two (2) weeks prior to your event.

Charges will be based on this minimum guarantee you provide or the actual guest count, which ever is greater.

LINENS

Our standard linens in the Blue Room include champagne table cloths on all tables, including any buffet set up, and navy blue napkins. Additional colors for table cloths or napkins may be ordered for an additional \$40.00 charge each.

FLOWERS & DECORATIONS

You may supply your own flowers or decorations for your event.

The Inn will not permit the affixing of anything to the walls or ceiling of the Blue Room.

The Inn is able to provide casual candle lamps if you would like them for the tables.

We reserve the right to refuse any inappropriate decorations.

All decorations, flowers, and/or cakes may be delivered and set up on the day of the event, unless prior approval is granted from management.

Guests are not permitted to use any decorations that include open flames.

Confetti and glitter are strictly prohibited due to clean up.

Extensive and overly excessive cleanup, beyond what is typical for function use will be subject to a \$100 deep-clean fee.

AUDIO VISUAL & ELECTRICAL

The Inn will provide a projector screen and microphone at no charge. You will have to provide your own projector.

There is a surround sound system that is compatible, through auxiliary or bluetooth, with most smartphones, ipads, ipods, etc.

If you would like to make a custom playlist for your event.

OTHER

The Inn assumes no responsibility for loss or damage to items left prior to, during, or following an event.

Rental fees may apply due to size of party and choice of menu.

There is a \$300 reception fee for all weddings held at The Inn, in addition to the room rental fee, due to the additional services required.

This includes champagne table cloths, folded linen napkins, polished silverware, necessary china and glassware,

day of wedding coordination and table numbers and guest place cards.

Additional rental fees may apply based on your number of guests.

All entrées are priced a la carte if you would like to schedule a tasting.

There is also a \$300 fee for wedding ceremonies, in addition to the reception and room fees.

PRIVATE RENTAL

Please contact management for more information on renting the entire Inn privately.

This requires a different non-refundable deposit and site fee, and is only available during certain times of the year.

Please acknowledge you have read and reviewed	d our guidelines & polici	ies by signing your n	ame below
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Name:		Date:	

Lighter Buffets

Served for daytime events only
all include fresh brewed regular | decaffeinated Jim's Organic coffee
add bottomless non-alcoholic beverages - 2.50 per person

COMPLETE BREAKFAST

chilled orange | cranberry juices assorted house baked goods bacon | sausage | breakfast potatoes scrambled eggs | fresh herbs country french toast | maple syrup 18 + tax & gratuities

BEST OF BRUNCH

assorted house baked goods | seasonal fruit salad scrambled eggs | fresh herbs stuffed french toast casserole | streusel topping | berry compote breakfast potatoes | bacon

- choose one -

ham | sausage

- choose one -

caesar | garden | field green

- choose one -

steak tips, mushroom gravy | chicken piccata, marsala or parmesan roasted vegetable penne | inn mac and cheese

22 + tax & gratuities

SHOWER CELEBRATION

assorted house baked pastries | scones
stuffed french toast casserole | streusel topping | berry compote
seasonal fruit salad
spinach strawberry salad | balsamic vinaigrette
pasta or potato salad
- choose four finger sandwiches -

ham, american, mustard aioli | roasted turkey, cranberry mayo | tuna salad rolls inn chicken salad | turkey, vermont cheddar, apple 24 + tax & gratuities

LIGHT LUNCH

fresh baked rolls | kettle potato chips | fresh baked cookies - choose one salad -

garden | caesar | red bliss potato | pesto pasta - choose two wraps -

ham, american, mustard aioli | roasted turkey, cranberry mayo hummus, roasted vegetables | roast beef cheddar boursin - choose one roll -

inn chicken salad | tuna salad | seafood salad | 21 + tax & gratuities

THE INN LUNCH

garden | caesar | red bliss potato | pesto pasta - choose one wrap -

turkey, vermont cheddar, apple | roast beef, cheddar, boursin hummus, roasted vegetables | ham, american, mustard aioli - choose one roll -

inn chicken salad | tuna salad | ham salad | seafood salad - choose two entrees -

chicken broccoli ziti | baked haddock steak tips, mushroom gravy | cacoila, rice 26 + tax & gratuities Buffets

Served for both daytime and evening events

add bottomless non-alcoholic beverages - 2.50 per person
all include fresh brewed regular | decaffeinated coffee | fresh baked rolls

THE CLASSIC BUFFET

tomato basil soup
garden salad
- choose two entrées lasagna
chicken marsala | mushroom
haddock | lemon herb butter
- choose one vegetable green beans | roasted carrots
- choose one starch baked potato | jasmine rice
23 + tax & gratuities

THE WAVERLY BUFFET

tomato basil soup
garden salad
- choose two entrées herb roasted chicken breast
haddock | lemon herb butter
braised boneless short ribs
- choose one vegetable broccoli | buttered corn
- choose one starch mashed potato | wild rice pilaf
25 + tax & gratuities

THE CONCORDIA BUFFET

clam chowder
garden salad
- choose two entrées herb roasted chicken breast
marinated steak tips
haddock | lemon herb butter
- choose one vegetable brocolini | grilled vegetables
- choose one starch twice baked potato | rice pilaf
27 + tax & gratuities

THE WANDERER BUFFET

clam chowder
garden salad
- choose two entrées baked stuffed chicken breast
roasted salmon
petite NY strip sirloin
- choose one vegetable asparagus | grilled vegetables
- choose one starch parmesan risotto | au gratin potatoes
30 + tax & gratuities

choose one dessert:

apple pie casserole | tiramisu | cannolis | seasonal bread pudding mixed berry cobbler | cheesecake squares, fresh fruit topping

Limited Menus

Served for both daytime and evening events
all include fresh brewed regular | decaffeinated coffee | fresh baked rolls
complimentary printed menus & place cards

CHIEF'S FEAST

- choose one garden | caesar - choose one -

sour cream and chive mashed | oven roasted red bliss | jasmine rice

- choose one -

green bean almondine | roasted asparagus

- choose two entrées -

Statler Chicken | herb roasted | pan jus Haddock | lemon butter | herbed crumb Tenderloin Medallions | beer dijon sauce NY Strip Steak | garlic herb crust 37 + tax & gratuities

CAPTAINS FEAST

artisan cheese and cracker platter

- choose one salad -

garden | caesar | spinach and nut

- choose one starch -

sour cream and chive mashed | twice baked potato | rice pilaf

- choose one -

green bean almondine | fresh vegetable succotash | grilled asparagus

- choose three entrées -

Haddock | chouriço stuffing | dill beurre blanc Prime Rib | horseradish cream | garlic herb crust Salmon | pistachio crusted

Chicken | goat cheese | spinach stuffing | panko crust | roasted red pepper emulsion

Mahi Mahi | lemon-ginger glaze

42 + tax & gratuities

ADMIRALS FEAST

artisanal cheese and cracker platter crisp vegetable crudité

- choose one passed hors d'oeuvres -

sesame or coconut chicken | stuffed mushrooms | mini crab cakes - choose one -

new england clam chowder | soup of the moment

- choose one salad -

garden | caesar | spinach and nut

- choose one starch -

sour cream and chive mashed | twice baked potato | rice pilaf | vegetable risotto - choose one -

green bean almondine | vegetable succotash | grilled asparagus | broccoli rabe - choose three entrées -

Mahi Mahi | lemon-ginger glaze Braised Short Rib | brown gravy

Stuffed Scallop and Shrimp Casserole | chouriço stuffing

Filet Mignon | bacon | wild mushroom demi glaze

Haddock | lobster beurre blanc

Stuffed Pork Tenderloin | cranberry | apple | apple cider gastrique Surf & Turf | petite filet | red wine demi glaze | lobster tail | lemon herb butter 50 + tax & gratuities

VEGETARIAN OPTIONS

Butternut Squash Ravioli | sage cream sauce Vegetable Succotash | rice Eggplant Parmesan | spaghetti squash



(in addition to any buffet package)

WRAPS

turkey, swiss, dijon | roast beef, cheddar, boursin hummus, roasted vegetbale | ham, american, mustard aioli turkey, apple, vermont cheddar small 65 large 85

ROLLS

chicken salad | tuna salad | ham salad | seafood salad two dozen 40

ENTRÉES

lasagna - meat or vegetable | chicken broccoli penne | inn mac and cheese half pan 45 full pan 85

SOUPS

new england clam chowder | soup of the moment crock 70

SALADS

classic caesar: romaine | parmesan | garlic crouton
garden: carrot | tomato | cucumber | red onion | tender field greens
couscous: arugula | black olive | cherry tomato | cucumber | feta | red peppers | red onion
spinach: goat cheese | nuts | apples | craisins
small 25

SIDES

roasted root vegetables | sautéed seasonal vegetables | green bean almondine buttered corn | long grain & wild rice pilaf | sour cream & chive mashed garlic parmesan risotto | herb roasted red bliss potatoes | rosemary parmesan fries half pan 25

DESSERTS

apple crisp casserole | carrot cake, cream cheese frosting mixed berry cobbler | cheesecake squares, fresh fruit topping half pan 30 full pan 50

triple chocolate brownies | chocolate chip & oatmeal raisin cookies per dozen 25



LOCAL OYSTERS

horseradish cocktail sauce champagne mignonette dozen 22 two dozen 41

LOCAL LITTLENECKS

horseradish cocktail sauce champagne mignonette dozen 19 two dozen 35

JUMBO SHRIMP COCKTAIL

horseradish cocktail sauce

BACON WRAPPED SCALLOP

fresh sea scallop | bacon twenty five pieces 75

MINI CRAB CAKE

red pepper aioli twenty five pieces 56

SIRLOIN BLUE CHEESE CROSTINI

shaved sirloin | caramelized onion great hill blue cheese twenty five pieces 56

COCONUT SHRIMP

asian chili dipping sauce twenty five pieces 75

VEGETABLE SPRING ROLLS

vegetable twenty five pieces 43

EGG ROLLS

steak and cheese or buffalo chicken twenty five pieces 65

MAC & CHEESE BITES

twenty five pieces 50

MINI QUESADILLAS

choice of ground beef, chicken or pork pico de gallo | chipotle aioli cheddar | flour tortilla twenty five pieces 40

CHICKEN SKEWERS

sesame or coconut crusted twenty five pieces 50

STUFFED MUSHROOM CAPS

vegetarian stuffing twenty five pieces 38

SPANAKOPITA

spinach | feta | phyllo twenty five pieces 45

RASPBERRY & BRIE TARTS

raspberry | briw | phyllo twenty five pieces 48

SLIDERS

classic cheeseburger | lettuce | tomato
pickle | mustard | ketchup
or
pulled pork | house made slaw

twenty five pieces 75

Platters

small serves 25 - 35 | large serves 40 - 50

ARTISANAL CHEESE & FRUITS

chef's selection of international cheese | cracker assortment fresh grapes | berries | seasonal garnishes per person 3.25

CRISP VEGETABLE CRUDITÉ

fresh seasonal vegetables | blue cheese or ranch dipping sauce per person 3

CHARCUTERIE BOARD

chef's selection of cured Itlalian meats
accompanied by international cheeses | jams | mustards | fruit | nuts
small 50 | large 95

FRESH FRUIT

fruit of the season small 95 large 135

BRUSCHETTA

grilled house bread | plum tomato | basil | mozzarella small 60 large 85

MEDITERRANEAN DISPLAY

hummus | tabouleh | couscous | tzatziki | olives | grape tomato | feta | pita small 90 | large 135

PAN PIZZA

cheese or assorted toppings (up to three)
onion | pepper | mushroom | spinach | tomato | pepperoni | linguica | sausage
small 50 | 70 - large 70 | 105

ROASTED VEGETABLE PLATTER

seasonal roasted vegetables zucchini | squash | asparagus | eggplant | peppers small 35 | large 65



NON - ALCOHOLIC

JUICE BAR

cranberry | orange | apple 40.00

COFFEE STATION

fresh brewed Jim's Organic regular | decaffeinated coffee cream | milk | assorted sugars [assorted teas available by request]

unlimited 65.00

ALCOHOLIC

OPEN BAR

includes beer, wine, and liquor for your entire event charged based on consumption

ONE HOUR OPEN BAR

includes beer, wine, and liquor for the first hour of your event charged based on consumption, cash bar to follow

OPEN BAR - BEER & WINE

includes draft and bottled beer, glasses of wine charged based on consumption, liquor will be cash bar

BAR TAB

host may select a dollar amount that is allotted to beverage consumption when bar tab limit is met, host can elect to increase the tab or guests will become responsible for any additional drink purchases individually

FIRST ROUND

guests first alcoholic beverage on you cash bar to follow

CASH BAR

guests are responsible for their own alcoholic beverages

CHAMPAGNE TOAST

3oz pour per person - 3.00

MIMOSA OR SANGRIA STATION

1.5 gallon beverage dispenser with fresh fruit *all guests must be over 21 years of age*

serves 35 - 200.00

Room Rental Fees & Times

Day Events Weekday | 11:00 am - 4:00 pm Weekend | 10:30 am - 3:30 pm

> Evening Events 5:00 pm - 10:00 pm

IN SEASON | MAY THROUGH OCTOBER

Weekday | Monday through Thursday Day 150 Night 200

IN SEASON | MAY THROUGH OCTOBER

Weekend | Friday through Sunday Day 175 Night 300

OFF SEASON | NOVEMBER THROUGH APRIL

Weekday | Monday through Thursday Day 100 Night 150

OFF SEASON | NOVEMBER THROUGH APRIL

Weekend | Friday through Sunday Day 150 Night 200

End times for room rentals are shown above, unless a different time is discussed with management prior to your event date.

Additional rental fees may apply.

The Blue Room holds up to 50 guests with a buffet set up, and up to 65 guests for a plated event.

These numbers may vary depending on the event, as well as set up of the room.