



APPENDIX OF TABLES

Table A – Room Rental Schedules

Room Rental Rates effective of January 2019:

Room	Friday Evening (5pm-close) & Sunday Rental Rate	Saturday Rental Rate & Selected Holidays**	Monday-Friday 7 am - 4 pm Rental Rate	Monday-Thursday Evening (5pm – close) Rental Rate	Security Deposit
Entire Fourth Floor	\$1,855	\$2,165	\$525	\$750	\$300
Grand Ballroom - McKinley & Grant rooms	\$1,650	\$1,960	\$425	\$640	\$300
William McKinley – Historic Domed Ballroom	\$1,445	\$1,750	\$210	\$375	\$200
Ulysses S. Grant – West Banquet Room	\$825	\$1,030	\$210	\$375	\$200
William H. Taft – Board Room	\$215	\$270	\$105	\$105	\$50
James A. Garfield – Turret Room	\$110	\$160	\$55	\$55	\$25
Warren G. Harding – Mid-size Meeting Room	\$110	\$160	\$55	\$55	\$25
Rutherford B. Hayes – Small Meeting Room	\$110	\$160	\$55	\$55	\$25

***For purposes of evening rentals, the time runs from 5 pm to closing.**

Updated 7/1/2019

Table B – Recommended Room Seating Capacities

Room	Sit-down meal w/ buffet	Full service sit-down meal	Meeting seating – no tables
Entire Fourth Floor			499 max. (fire code)
Grand Ballroom - <i>McKinley & Grant rooms</i>	312	336	350
William McKinley – <i>Historic Domed Ballroom</i>	120	144	150
Ulysses S. Grant – <i>West Banquet Room</i>	144	168	200
William H. Taft – <i>Board Room</i>	18 – Board Room Table	Plus 22 exterior seats	60 max.
James A. Garfield – <i>Turret Room</i>	32	32	40
Warren G. Harding – <i>Mid-size Meeting Room</i>	24	24	36
Rutherford B. Hayes – <i>Small Meeting Room</i>	24	24	30

Please keep in mind that the dance floor, piano, any type of stage, DJ table, cake table etc. will take up space and reduce the amount of seating you can expect. Dance floor must be utilized for venues with dancing.