

Elysium Event Center

Celebrating Dreams!

1851 Hawthorne Avenue, College Park, Georgia 30337 - 404-996-6335

www.elysiumeventcenter.com

- We Offer Affordable and Flexible Payment Plans With Deposits as Low as \$500.00 -

Event Packages, Rates & Amenities

WEDDING AND RECEPTION - 120 Guests, Available Sunday-Saturday

Includes the following Amenities:

- Ten (10) Hours Access and Use of Venue Inclusive of- entry, setup, event, clean-up, and exit
- Crystal Ballroom with DJ Booth and Wet Bar **Additional Guest Fee for More than 120*
- Crystal Chiavari Chairs - Seating for 120 Guests. Ivory Chair Pads are Available for Client to Install and Remove
- Wedding Chapel
- Cream Covered Oval Chapel Chairs - Seating for 120 Guests
- Oasis Outdoor Garden with Tables and Umbrellas - Seating for 60
- Bridal Suite
- Grooms Room
- Chefs Catering Prep Kitchen (Refrigerator/Freezer and Multi-Shelf Sterno Food Warmer)
- Tables- Estate, Rounds, Squares, Rectangles, Highboys. *Custom Floor-Plan Specifically Created for Your Unique Vision*
- Pintuck Taffeta Table Linen-Ivory or Black, or Client May Bring in Linens
- Tables and Chairs Set-up and Take-down
- Projector and Screen
- Baby Grand Piano
- Complimentary WI-FI
- Complimentary Free Parking for Your Guests
- Dance Floor
- 10 foot Fluted Columns- Two
- Armed Security - provided last five (5) hours of event
- Venue Coordinator- *Assists With All Things Included In Your Wedding and Reception Package*
- Client may bring in own Licensed Caterer, no surcharge
- Client may bring in own Alcohol with Licensed Bartender, no corkage fee
- Client may bring in own Decorator and Decor, no surcharge
- One (1) Hour Complimentary Rehearsal Time the Week of Wedding (pending day and time availability)
- Sales Tax Included

**"We Bring
Dreams to Life.
Create Experiences.
Make Memories."
Joyce Sneed, Owner**

WEDDING AND RECEPTION RATE: \$5,000.00 All Inclusive

**Refundable Damage Deposit - \$300.00 (Collected the same day as your event and refunded immediately at end of event)*

POP-UP DREAM WEDDING - Thirty-30 Guests Only Maximum Available Sunday - Friday ONLY

Includes the following Amenities:

- Three (3) Hours Access and Use- for setup, event, and clean-up
- All Activities Must Take Place on the Upstairs Chapel Level
- Wedding Chapel- Seating for Thirty-30 Guests maximum, Cream Covered Oval Chapel Chairs
- Bridal Suite
- Grooms Room
- Client may bring in own Light Fare Food (Hold Harmless Affidavit must be Completed and Approved)
- Client may bring in own Light Alcohol Beverages (champagne, wine, beer), no corkage fee
- Client may bring in own Decorator and Decor
- Venue Coordinator- *Assists With All Things Included In Your Weekday Pop-Up Wedding Package*

POP-UP DREAM WEDDING RATE: \$1,000.00 All Inclusive

**Refundable Damage Deposit - \$150.00 (Collected the day of your event and refunded immediately at end of event)*

100 GUESTS WEDDING & RECEPTION: One Hundred-100 Guests Maximum Available Sunday - Friday ONLY

Includes the following Amenities:

- Eight (8) Hours Access and Use Inclusive of- entry, setup, event, clean-up, and exit
- Wedding Chapel- Seating for 100 Guests maximum, Cream Covered Oval Chapel Chairs
- Crystal Ballroom- Seating for 100 Guests maximum, Crystal Chiavari Chairs with DJ Booth and Wet Bar
- Bridal Suite
- Grooms Room
- Chefs Catering Prep Kitchen (Refrigerator/Freezer and Multi-Shelf Sterno Food Warmer)
- Tables- Estate, Rounds, Squares, Rectangles, Highboys. *Custom Floor-Plan Specifically Created for Your Unique Vision*
- Pintuck Taffeta Table Linen-Ivory or Black, or Client May Bring in Linens
- Tables and Chairs Set-up and Take-down
- Projector and Screen
- Baby Grand Piano
- Complimentary WI-FI
- Complimentary Free Parking for Your Guests
- Dance Floor & Disco Ball and Lights
- 10 foot Fluted Columns- Two
- Armed Security - provided last five (5) hours of event
- Venue Coordinator- *Assists With All Things Included In Your Wedding and Reception Package*
- Client may bring in own Licensed Caterer, no surcharge
- Client may bring in own Alcohol with Licensed Bartender, no corkage fee
- Client may bring in own Decorator and Decor, no surcharge
- One (1) Hour Complimentary Rehearsal Time the Week of Wedding (pending day and time availability)
- Sales Tax Included

ONE HUNDRED GUESTS WEDDING & RECEPTION - RATE: \$4,000.00 All Inclusive

*Refundable Damage Deposit - \$300.00 (Collected the day of your event and refunded immediately at end of event)

EIGHTY GUESTS WEDDING & RECEPTION: Eighty-80 Guests Maximum Available Sunday - Friday ONLY

Includes the following Amenities:

- Seven (7) Hours Access and Use Inclusive of- entry, setup, event, clean-up, and exit
- Wedding Chapel- Seating for 80 Guests maximum, Cream Covered Oval Chapel Chairs
- Crystal Ballroom- Seating for 80 Guests maximum, Crystal Chiavari Chairs with DJ Booth and Wet Bar
- Bridal Suite
- Grooms Room
- Chefs Catering Prep Kitchen (Refrigerator/Freezer and Multi-Shelf Sterno Food Warmer)
- Tables- Estate, Rounds, Squares, Rectangles, Highboys. *Custom Floor-Plan Specifically Created for Your Unique Vision*
- Pintuck Taffeta Table Linen-Ivory or Black, or Client May Bring in Linens
- Tables and Chairs Set-up and Take-down
- Projector and Screen
- Baby Grand Piano
- Complimentary WI-FI
- Complimentary Free Parking for Your Guests
- Dance Floor & Disco Ball and Lights
- 10 foot Fluted Columns- Two
- Armed Security - provided last five (5) hours of event
- Venue Coordinator- *Assists With All Things Included In Your Wedding and Reception Package*
- Client may bring in own Licensed Caterer, no surcharge
- Client may bring in own Alcohol with Licensed Bartender, no corkage fee
- Client may bring in own Decorator and Decor, no surcharge
- One (1) Hour Complimentary Rehearsal Time the Week of Wedding (pending day and time availability)
- Sales Tax Included

EIGHTY GUESTS WEDDING & RECEPTION - RATE: \$3,000.00 All Inclusive

*Refundable Damage Deposit - \$300.00 (Collected the day of your event and refunded immediately at end of event)

VOW EXCHANGE & RECEPTION-60 GUESTS: Sixty -60 Guests Maximum Available Sunday - Friday ONLY

Includes the following Amenities:

- Six (6) Hours Access and Use Inclusive of- entry, setup, event, clean-up, and exit
- Wedding Chapel- Seating for 60 maximum, Cream Covered Oval Chapel Chairs
- Crystal Half-Ballroom (East Wing Only)- Seating for 60 maximum, Crystal Chiavari Chairs with DJ Booth and Wet Bar
- Bridal Suite
- Grooms Room
- Chefs Catering Prep Kitchen (Refrigerator/Freezer and Multi-Shelf Sterno Food Warmer)
- Tables- Estate, Rounds, Squares, Rectangles, Highboys. *Custom Floor-Plan Specifically Created for Your Unique Vision*
- Pintuck Taffeta Table Linen-Ivory or Black, or Client May Bring in Linens
- Tables and Chairs Set-up and Take-down
- Projector and Screen
- Baby Grand Piano
- Complimentary WI-FI
- Complimentary Free Parking for Your Guests
- Dance Floor & Disco Ball and Lights
- 10 foot Fluted Columns- Two
- Armed Security - provided last five (5) hours of event
- Venue Coordinator- *Assists With All Things Included In Your Vow Exchange and Reception Package*
- Client may bring in own Licensed Caterer, no surcharge
- Client may bring in own Alcohol with Licensed Bartender, no corkage fee
- Client may bring in own Decorator and Decor, no surcharge
- One (1) Hour Complimentary Rehearsal Time the Week of Wedding (pending day and time availability)
- Sales Tax Included

VOW EXCHANGE & RECEPTION-60 GUESTS RATE: \$2,000.00 All Inclusive

*Refundable Damage Deposit - \$300.00 (Collected the day of your event and refunded immediately at end of event)

GENERAL EVENT Available Sunday - Friday ONLY. Not Available on Saturdays

Includes the following Amenities:

- Seven (7) Hours Access and Use of Venue - for setup, event, and clean-up
- Crystal Ballroom with DJ Booth and Wet Bar and Oasis Outdoor Garden ONLY
- Crystal Chiavari Chairs - Seating for 120 *Additional Guest Fee for More than 120
- Chefs Catering Prep Kitchen (Refrigerator/Freezer and Multi-Shelf Sterno Food Warmer)
- Tables- Estate, Rounds, Squares, Rectangles, Highboys. *Custom Floor-Plan Specifically Created for Your Unique Vision*
- Table Linen (Black Pintuck Taffeta) or Client may bring in Linens
- Tables and Chairs Set-up and Take-down
- Oasis Outdoor Garden with Tables and Umbrellas - Seating for 60
- Dance Floor & Disco Ball and Lights
- 10 foot Fluted Columns- Two
- Complimentary WI-FI
- Complimentary Free Parking for Your Guests
- Venue Coordinator- *Assists With All Things Included In Your General Event Package*
- Armed Security - provided last five (5) hours of event
- Client may bring in own Licensed Caterer, no surcharge
- Client may bring in own Alcohol with Licensed Bartender, no corkage fee
- Client may bring in own Decorator and Decor, no surcharge
- Sales Tax Included

GENERAL EVENT RATE: \$2,000.00 All Inclusive

*Refundable Damage Deposit - \$300.00 (Collected the day of your event and refunded immediately at end of event)

INTIMATE AFFAIRS Available Sunday - Friday ONLY

Maximum of (60) Guests, Five (5) Hours

Crystal Ballroom, East Wing ONLY - ***Ideal for Baby Showers, Celebrations, Book Signings, Repass, and Meetings***

Includes the following Amenities:

- Five (5) Hours Access and Use of Venue - for setup, event, and clean-up
- Crystal Ballroom (East Wing ONLY) and Oasis Outdoor Garden ONLY
- Crystal Ballroom (East Wing Only)- Seating for 60 maximum, Crystal Chiavari Chairs
- Tables- Estate, Rounds, Squares, Rectangles, Highboys. *Custom Floor-Plan Specifically Created for Your Unique Vision*
- Table Linen (Black Pintuck Taffeta) or Client may bring in Linens
- Tables and Chairs Set-up and Take-down
- Oasis Outdoor Garden with Tables and Umbrellas - Seating for 60
- Dance Floor & Disco Ball and Lights
- Two 10 foot Fluted Columns
- Complimentary WI-FI
- Complimentary Free Parking for Your Guests
- Venue Coordinator- *Assists With All Things Included In Your Intimate Affairs Package*
- Armed Security - provided
- Chefs Prep Kitchen (Refrigerator/Freezer and Multi-Shelf Sterno Food Warmer)
- Client may bring in own Licensed Caterer, no surcharge
- Client may bring in own Alcohol with Licensed Bartender, no corkage fee
- Client may bring in own Decorator and Decor, no surcharge
- Sales Tax Included

INTIMATE AFFAIRS: \$1,200.00 All Inclusive

*Refundable Damage Deposit - \$150.00 (*Collected the day of your event and refunded immediately at end of event*)

WEEKDAY POP-UP PARTY - 50 Guests Only Maximum, 3-HOURS, AVAILABLE 11:00AM -4:00PM - MONDAY THRU FRIDAY

Includes the following Amenities:

- Three (3) Hours Access and Use- for setup, event, and clean-up
- Crystal Ballroom (East Wing Only)- Seating for 50 maximum, Crystal Chiavari Chairs
- Tables- 5 tables seating 10 each- Pre-set
- Table Linen (Black Pintuck Taffeta) or Client may bring in Linens
- Tables and Chairs Set-up and Take-down
- Oasis Outdoor Garden with Tables and Umbrellas - By Request
- Dance Floor & Disco Ball and Lights
- Two 10 foot Fluted Columns
- Complimentary WI-FI
- Complimentary Free Parking for Your Guests
- Venue Coordinator- *Assists With All Things Included In Your I*
- Chefs Prep Kitchen (Refrigerator/Freezer and Multi-Shelf Sterno Food Warmer)
- Client may bring in own Food
- Client may bring in own Alcohol, no corkage fee
- Client may bring in own Decor
- Sales Tax Included

WEEKDAY POP-UP PARTY: \$600.00 All Inclusive

SATURDAY EVENTS

Includes the following Amenities:

- Ten (10) Hours Access and Use of Entire Venue - for setup, event, and clean-up
- Crystal Ballroom with DJ Booth and Wet Bar
- Crystal Chiavari Chairs - Seating for 120 **Additional Guest Fee for More than 120*
- Upstairs Chapel- Chapel Chairs can be removed. *Space can be set-up to Client's Specifications for Additional Fee*
- Cream Covered Oval Chapel Chairs - Seating for 120
- Oasis Outdoor Garden with Tables and Umbrellas - Seating for 60
- Bridal Suite- For Changing, VIP's, Green-Room
- Grooms Room- For Changing, VIP's, Green-Room
- Chefs Catering Prep Kitchen (Refrigerator/Freezer and Multi-Shelf Sterno Food Warmer)
- Tables- Estate, Rounds, Squares, Rectangles, Highboys. *Custom Floor-Plan Specifically Created for Your Unique Vision*
- Pintuck Taffeta Table Linen-Ivory or Black, or Client may bring in Linens
- Tables and Chairs Set-up and Take-down
- Projector and Screen; Baby Grand Piano; Complimentary WI-FI
- Complimentary Free Parking for Your Guests
- Dance Floor & Disco Ball and Lights
- 10 foot Fluted Columns- Two
- Armed Security - provided last five (5) hours of event
- Venue Coordinator- *Assists With All Things Included In Your Saturday Package*
- Armed Security - provided last five (5) hours of event
- Client may bring in own Licensed Caterer, no surcharge
- Client may bring in own Alcohol with Licensed Bartender, no corkage fee
- Client may bring in own Decorator and Decor, no surcharge
- Sales Tax Included

SATURDAY EVENTS RATE: \$5,000.00 All Inclusive

**Refundable Damage Deposit - \$300.00 (Collected the day of your event and refunded immediately at end of event)*

HOLIDAY RATES

Holiday Surcharge for Events \$2,000 and under: \$1,000

Holiday Surcharge for Events \$2,000 and above: \$2,000

New Year's Eve Holiday Event Surcharge: \$5,000

ELYSIUM ADD-ON'S

- Events hosting more than 120 Guests will be charged a \$10.00 per person fee. Maximum Capacity 150 Guests
 - Ivory Chair Cushions- \$2.00 each
 - Table Linens (Ivory Pinktuck Taffeta (Black Pintuck is Complementary for All Events) - \$5.00 per Table
 - Additional Table Linens Above 120 Guests - \$5.00 per Table
 - Additional Hours: \$300.00 per hour
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ESSENTIAL REMINDERS

- The Client is responsible for keeping up with payment due dates. Our online booking system does not send out auto-reminders.
- Final balance payment must be paid 30-days prior to your event date.
- Late Payments are assessed \$300.00+ fee.
- Your guest count is limited to your specific Event Package. There is a \$10-per-person charge for each additional guest over 120 and \$50-per-person charge on all other packages over the maximum limit.
- Elysium provides linens for 12-guest tables (120 guests) and 7-guest tables (60 guests) and your buffet table linens. An additional \$5.00-per table linen charge will be assessed for any above your package. Please refer to your Event Package for details.
- There is a \$250.00 rental rate for the Bridal Suite and Grooms Room separately, if they are not included in your Event Package.
- Client provides their own Ice. No ice-maker on premises.
- The kitchen "Hot Box" is NOT electric. Must use 4-stermos at bottom to keep trays of food hot. Caterer must provide stermos.
- No use of Propane or Electric Fryers allowed indoors or outdoors.
- No Smoking of any kind in Interior. Smoking is allowed outdoors only.

-All trash must be removed from the Bar, Kitchen, Ballroom, Chapel, Brides and Grooms Suites, and Floors, and placed in venue dumpster.