

170 Railroad Street Santa Rosa, CA 95401 86-7286 www.sonomawinecountry.regency.hyatt.com **Congratulations on your engagement** and thank you for your interest in the Hyatt Regency Sonoma Wine Country Hotel as the location for your wedding! We are excited about the opportunity to help you plan your special day and are committed to providing you a beautiful venue in which to celebrate your love with family and friends.

Whether you are planning a grand wedding for a few hundred special guests or an intimate ceremony and reception for just a few, the Hyatt Regency Sonoma Wine Country is the perfect Wine Country venue for your special day. Enclosed you will find materials to give you a better picture of our property and the many services we have to offer. Our menus, featuring local Sonoma County harvest, combined with our personalized service will help make your wedding an unforgettable experience.

Please do not hesitate to call or email me with any questions you may have or to set up an appointment to tour our beautiful property. I look forward to the opportunity to share in your vision of a perfect day!

Sincerely,

Crístína Cordero

Event Sales Manager Direct: 707-636-7286 cristina.cordero@hyatt.com

# VENUES

## Knights Valley Garden

Our beautiful Knights Valley Garden features an 80ft water wall, lush rose garden, and wisteria-trellised walkways lined in lavender. This stunning garden can accommodate a wedding ceremony up to 250 people or a wedding reception for up to 200 people.





## Sonoma Valley Garden

The Sonoma Valley Garden is located next to the Knights Valley Garden on the back grounds of the Hyatt. The garden is perfect for large events and is framed by wisteria and lavender. This expansive garden can accommodate a wedding ceremony of up to 400 people or a wedding reception of up to 500 people.

## Dry Creek Valley Ballroom

Our Dry Creek Valley Ballroom is the perfect venue for your wedding reception. French doors open up to an outdoor patio (complete with fireplace) and our beautiful Knights Valley Garden. This ballroom can accommodate up to 120 people with a dance floor.





## Alexander Valley Ballroom

The Alexander Valley Ballroom can accommodate up to 400 people with a dance floor. The room offers high ceiling, high tech lighting and an upscale style.

Russian River Valley Ballroom

*This ballroom is ideal for an intimate celebration. The Russian River Valley Ballroom can accommodate up to 80 guests with a dance floor and opens up to our Sonoma Valley Courtyard.* 

Please Note: Outdoor venues must adhere to a local noise ordinance of 10:00 pm and may incur an additional site fee.

## **CEREMONY PACKAGES**

*The Hyatt Regency Sonoma Wine Country is the picture perfect setting for your wedding ceremony. All ceremony packages include the following:* 

Two Hours of Use White Padded Folding Chairs Water Station Use of Area for Rehearsal (time/date based on Hotel's availability)

Knights Valley Garden

\$1,500.00 - Saturday \$1,000.00 - Sunday

Sonoma Valley Garden

\$2,000 - Saturday \$1,000 - Sunday

Ceremony Only

\$5,000.00 - Saturday \$2,500.00 - Sunday

Discounted site fees for off season (January - March) and weekday weddings are available. Please contact our Event Sales Manager, Cristina Cordero at 707-736-7286 or cristina.cordero@hyatt.com to discuss pricing and availability.

# **BLUSH PACKAGE**

Plated Dinner Menu

Local Artisanal Cheese Display (cocktail hour)

Organic Baby Mixed Greens with Pear, Candied Walnuts, Gorgonzola Cheese and White Balsamic Vinaigrette

Sliced Top Sirloin with Hunter Sauce served with Herb Whipped Potatoes and Local Harvest Vegetable

Grilled Lemon and Herb Chicken Breast with Pan Jus served with Jasmine Basmati Rice and Local Harvest Vegetable

Peppercorn Rubbed Grilled Pork Loin with a Mustard Seed Cream Sauce served with Garlic and Thyme Roasted Baby Potatoes and Local Harvest Vegetable

#### Included in Blush Package:

Complimentary Suite on Wedding Night for the Bride and Groom
 Lemonade Station during Cocktail Hour

- ✤ Signature Champagne Toast
  - ✤ Cake Cut and Service
    - ✤ Coffee Service
- ✤ Tables, Chairs, Glassware, Silverware, Plates
  - White or Ivory Full Length Linens
    - Color Napkins
  - ✤ Votive Candles for Guest Tables
  - Dance Floor and Staging (up to 8X24)

## \$65 per guest

Vegetarian Entrée available. Buffet menu additional \$5/per person. Prices exclusive of 22% service charge and current sales tax.

## **ROSE PACKAGE**

## Plated Dinner Menu

Three Passed Hors D'Oeuvres (cocktail hour)

Baby Spinach and Curly Endive Salad with Shaved Fennel, Mandarin Oranges, Local Goat Cheese, Toasted Hazelnuts and Sherry Vinaigrette

New York Strip Loin

Herb Rubbed Choice Black Angus New York Strip Loin with Cabernet Demi-Glace served with Roasted Rosemary Fingerling Potatoes and Local Harvest Vegetable

#### Tuscan Chicken

Supreme Breast of Chicken Topped with a Sauté of Stewed Roma Tomatoes, Artichoke Hearts, Sweet Peppers, Shallots and Fresh Herbs served with Grilled Parmigiano Reggiano Polenta

#### Loch Duart Salmon

Filet of Salmon lightly brushed with Herb Dijon and Panko Crusted served with a Tricolor Israeli Couscous and Quinoa Blend with Baby Leek Butter Sauce

#### Included in Rose Package:

Complimentary Suite on Wedding Night for the Bride and Groom

Lemonade Station during Cocktail Hour

Signature Champagne Toast

Two Bottles of House Wine per Table

✤ Cake Cut and Service

✤ Coffee Service

✤ Tables, Chairs, Glassware, Silverware, Plates

White or Ivory Full Length Linens

Color Napkins

✤ Chair Covers and Sashes

✤ Votive Candles for Guest Tables

✤ Dance Floor and Staging (up to 8X24)

## \$78 per guest

Vegetarian Entrée available. Buffet menu additional \$5/per person. Prices exclusive of 22% service charge and current sales tax.

## **CHAMPAGNE PACKAGE**

## Plated Dinner Menu

Three Passed Hors D'Oeuvres and Local Artisanal Cheese Display (cocktail hour)

Butter Lettuce Salad with Marinated Grape Tomatoes and Baby Mozzarella Tossed with Fresh Basil and Extra Virgin Olive Oil, Roasted Pine Nuts and Balsamic Vinaigrette

#### Petite Filet

Grilled Petite Filet with a Morel Mushroom and Roasted Shallot Madeira Sauce served with Black Truffle and Chive Yukon Potato Smash and Local Harvest Vegetable

#### Chicken Roulade

Chicken Breast Stuffed with Spinach and Herbed Sonoma Goat Cheese served with Saffron Basmati Rice and a Roasted Pepper Cream Sauce

#### Medallions of Pork

Slow Roasted Pork Loin with a Balsamic and Fig Glaze served with a Hickory Smoked Bacon Mash and Cipollini Onion Jus

#### Halibut

Fresh Halibut Filet served with a Harvest Rice Blend and Meyer Lemon Butter Sauce

#### Included in Champagne Package:

- Complimentary Suite on Wedding Night for the Bride and Groom
  Lemonade Station during Cocktail Hour
  - ✤ Signature Champagne Toast
  - ✤ Two Bottles of Local Wine per Table
    - ✤ Cake Cut and Service
      - ✤ Coffee Service
  - Tables, Chairs, Glassware, Silverware, Plates
    - Full Length Color Linens and Napkins
      - ✤ Chair Covers and Sashes
      - ✤ Votive Candles for Guest Tables
    - ✤ Dance Floor and Staging (up to 8X24)

## \$95 per guest

Vegetarian Entrée available. Prices exclusive of 22% service charge and current sales tax.

## HORS D'OEUVRES

Local Artisanal Cheese Display (included in Rose & Champagne Wedding Packages)

Local Handcrafted Cheese Selection, Red Wine Dark Fruit Chutney, Local Honey, Roasted Nuts and Dried Fruits with Assorted Crackers and Sliced Baguettes

> **Passed Hors D'oeuvres**\* (Choice of Three included in Rose & Champagne Wedding Packages)

## COLD

Seared Ahi Tuna on a Wonton Crisp Curry Chicken Salad on Endive Artichoke Tomato Bruschetta Balsamic Syrup Mini Tostada with Lime Cilantro Corn and Black Bean Salsa Prosciutto and Melon Skewers

#### HOT

Crispy Thai Vegetable Spring Rolls served with a Sweet Chili Dipping Sauce Mini Dungeness Crab Cake with Meyer Lemon Aioli Chicken Satay with Peanut Sauce Crimini Mushrooms stuffed with Spinach, Pesto and Cheese Shrimp & Chorizo Skewers

\*Sample hors d'oeuvre selections

# **BEVERAGE MENU**

## **On Consumption**

Beverages are priced per drink and are charged based on the number of drinks ordered. Hosted drinks are subject to current service charge and tax.

	Host	Cash
Ultra-Premium	\$11.50	\$12.00
Premium Cocktails	\$9.50	\$10.00
Signature Cocktails	\$7.50	\$8.00
Cordials	\$8.50	\$9.00
Domestic Beer	\$4.50	\$5.00
Premium/Imported Beer	\$5.50	\$6.00
Champagne (by the glass)	\$8.50	\$9.00
Select Wine (by the glass)	\$8.50	\$9.00
Premium Wine (by the glass)	\$9.50	\$10.00
Mineral Water/Juices	\$3.75	\$4.00
Soft Drinks	\$3.75	\$4.00

## Hosted Bar Package

These packages are priced per guest and are charged based on the guarantee or actual attendance, whichever is higher. Bar package prices below are subject to current service charge and tax.

	First Hour	Second Hour	Additional Hours
Ultra-Premium Package	\$18	\$16	\$12
Premium Package	\$16	\$14	\$10
Signature Package	\$14	\$12	\$9
Beer & Wine Package	\$12	\$10	\$8
Brands			
	Signature	Premium	Ultra-Premium
Vodka	Smirnoff	Ketel One	Belvedere
Gin	Beefeater	Bombay Sapphire	Tanqueray
Rum	Cruzan	Bacardi	Captain Morgan
Scotch	Grants	Chivas	

Stown	UTUILI5	Childus	
Whiskey	Makers Mark	Jack Daniels	Johnny Walker
Tequila	Sauza	Hornitos	Patron
Blended Whiskey	Canadian Club		Crown Royal
Brandy	Korbel	Courvoisier	C C

Corkage Fee

\$15 per 750mL bottle

#### **Bartender Fees**

*A fee of \$150 per bartender applies to all bars. For best service we recommend (1) bartender per 100 guests.* 

# Q & A

#### What is the deposit to reserve my wedding?

A signed agreement and 25% deposit will confirm your wedding date. A deposit schedule will be part of the signed agreement with the remaining balance due 10 days prior to your wedding.

#### How many hours are included in the event?

Our wedding packages are a six hour time frame from the moment the cocktail hour starts.

#### What time do ceremonies take place?

*Ceremonies can be held at any time. We have a first come first serve policy on ceremony times. The first wedding on any given date to return a signed agreement has their choice of ceremony time.* 

#### Do you have a wedding coordinator on site?

The Hyatt Regency Sonoma Wine Country does encourage you to hire a day of wedding coordinator but is not required. Your Events Sales Manager will work closely with you or your day of coordinator and will serve as a liaison between the hotel and the wedding party.

#### Do we receive a menu tasting?

One complimentary menu tasting is provided after a signed agreement has been received. Menu tastings include two salads and two entrees. Tastings can be scheduled Tuesday-Friday after 11:30am.

### Is a wedding rehearsal included?

A one hour wedding rehearsal is included with all ceremony packages. Your Event Sales manager will schedule and conduct your rehearsal. Every effort will be made to accommodate your rehearsal time request. Please note Saturday weddings receive first pick in ceremony rehearsal time.

### How much time is allowed for decorating and setup?

Setup time is determined one to two weeks prior to your wedding. We will do our best to allow as much time as possible based on hotel availability. Please note all decorations must be approved by your Event Sales Manager prior to arrival. No items may be attached to any stationary surface with nails, staples, tape or any other damaging substance.

#### How late can my event go?

Events can go until 12am. Outside events must end at 10pm.

### What is the "guaranteed guest count" and when is it due?

A final count is due to your Event Sales Manager three business days prior to your wedding. This number is the guarantee and cannot be reduced. Final charges are based on the guarantee or the actual number of guests, whichever is greater. For events with multiple menu selections a breakdown of menu counts is also due with the final guest count.

#### Can we bring in our own beverages?

No beverages can be brought in to the Hyatt Regency Sonoma Wine Country by the client or any of the client's guests. The only exception is wine or champagne which must be pre-approved and is subject to a \$20 corkage fee per 750mL bottle. Any beverages found to be brought in by the client or client's guests will be confiscated.

#### Can we bring in our own food?

No food of any kind can be brought in to the Hyatt Regency Sonoma Wine Country by the client or any of the client's guests or invitees. The only exception to this is the wedding cake by a fully licensed baker. Due to insurance and liability reasons the Hyatt Regency Sonoma Wine Country prohibits the removal of any banquet food by the client or client's guests.



# **ENHANCEMENTS**

### **Upgraded Décor Packages**

Your Event Sales Manager would be more than happy to assist you in creating an upgraded décor package for your wedding. Upgraded items can include, but are not limited to; lighting packages, specialty linen, chiavari or wooden chairs and much more.

#### Rehearsal Dinner/Welcome Reception/Farewell Brunch

With an abundance of beautiful function space the Hyatt Regency Sonoma Wine Country is the perfect location for all of your wedding weekend activities. Whether you are envisioning a small intimate affair, a larger casual celebration, or anything in between your Event Sales Manager will help bring your vision to life.

#### **Guest Room Blocks**

The Hyatt Regency Sonoma Wine Country Hotel offers group room blocks for your guests coming from out of town. Group room blocks are a minimum of ten rooms per night and a two night minimum is required. Please contact Event Sales Manager, for availability and rates.

## **PREFFERED VENDORS**

## Wedding Cakes/Desserts

Costeaux French Bakery 707-480-6080 www.costeaux.com

Your Sweet Expectations 707-285-2013 <u>www.yoursweetexpectations.com</u>

#### Florists

Pedy's Petals 707-595-4458 <u>www.pedyspetals.com</u>

Vanda Floral Design 707-763-9271 www.vandafloral.com

The Leafy Lady 707-486-4935 <u>www.theleafylady.com</u>

## Officiants

Vows and Kisses www.vowsandkisses.com

Michael McCracken 707-477-2611 <u>www.yourperfectmoment1.com</u>

Rose Barboza 707-579-8260 www.weddingsbyrosebarboza.com

### **Photographers**

Larsen's Photography 707-367-0919 <u>www.larsensphotography.com</u>

Sarah Marcella Photography 707-547-7078 <u>www.sarahmarcella.com</u>

Karenscape Photography 707-978-0142 <u>www.karenscape.com</u>

Nathan Larimer Photography 707-889-0371 www.nathanlarimer.com

TJ Salsman Photography 707-266-8767 <u>www.tjsalsmanphotography.com</u>

## Entertainment

AMS Entertainment 707-823-7359 www.amswinecountry.com

A Perfect Day Music Noel Plumb 707-292-2169 <u>www.perfectdayevents.com</u>

Wine Country Entertainment Angela 707-965-9862 <u>www.winecountryentertainment.com</u>

## Hair/Makeup

It's a Date at the Powder Room 707-537-7968 <u>www.itsadate.biz</u>

Lauren Kelsay www.laurenkelsay.com

## Decor/Rentals

Big 4 Party Rentals 707-588-7960 www.big4partyrentals.com

Encore Event Rentals 707-431-3500 <u>www.encoreeventsrentals.com</u>

Transportation

Pure Luxury Transportation 707-766-2203 <u>www.pureluxury.com</u>

