

# Frequently Asked Questions

#### Can I have a ceremony on site? Is there an extra fee?

Your ceremony is included within our 4 hour ceremony/reception time. Additional ceremony time must be pre-arranged with our facility manager, and may not be purchased on the day of your event.

#### What are the unique options your venue offers?

Mountain Top Gazebo ceremony with chairlift rides for guests, pond side cocktail hour with appetizer stations and bonfire locations for dessert, the possibilities are endless.

## Is there a curfew for Weddings at the Ridge?

Weddings at the Ridge have a Midnight curfew on Fridays and Saturdays; 11:00 p.m. curfew on Sundays.

#### What is the amount required for a deposit?

A 50% deposit of the venue fee is required. This amount is non-refundable should you cancel or change your date. Your wedding is not officially booked until the deposit is received. The remaining 50% of the venue fee is due upon signing of the contract. Client(s) then agree to pay 50% of the contracted fee 60 days prior to the date of the event, and the final payment 10 days prior to the date of the event.

## Do my vendors have to provide insurance?

All vendors bringing equipment into our venue must provide us with proof of at least \$1,000,000 of general liability insurance. Insurance certificates must be sent at least 1 month before your event. Our Preferred Vendors meet these requirements, which is just another great reason to work with our preferred professionals!

## Can I install my own lights or décor?

For liability reasons, all overhead décor must be installed by a staff member of Powder Ridge or a pre-approved vendor.

#### Can I bring my own DJ?

Yes, please remember, all entertainers must be pre-approved by Powder Ridge before booking and must also provide with proof of liability insurance. To pre-approve a vendor not on our preferred vendors list, please email <code>sales@powderridgepark.com</code>. Outside vendors are allowed access to the facility 90 minutes before event start time.

## Do I have to feed my vendors?

It is customary to purchase a meal for your vendors. Vendor meals are available at a cost. It is not necessary for you to have your vendor pre-order entrée selections, but vendors will enjoy the same meal your guests will enjoy. Your entertainer, photographer, videographer, etc. are all considered your vendors.

#### Will there be a tasting?

Reservations are required and there is no cost for the Bride and Groom. We typically like to invite the Bride and Groom to dinner at our signature restaurant Fire at the Ridge.

## When do I choose my menu?

Menu and event planning meetings may be scheduled at any time during your planning process, but are usually scheduled 6 months before your event.

## What about guest with special dietary needs?

Weddings at The Ridge can accommodate most dietary needs and restrictions. Special dietary needs must be brought to our attention at least two weeks before your event. Vegan and vegetarian Meals are our Chef's choice and need not be used as one of your meal selections (unless you are a vegetarian/vegan and/or have many guests that are). Kosher meals are available.

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## Can you provide children's meals?

Your Signature Wedding Package can include up to ten (10) children's meals for children under the age ten (10). If you require additional children meals, they are available at a cost.

#### What about minors?

Children over the age of ten (10) but under the legal drinking age of twenty one (21) are considered minors. Minors are charged full package price for food, service and enhancements, less a discount for alcoholic beverages.

## Can I bring in my own alcohol?

Outside alcohol is not permitted into our facility. All alcohol must be purchased through us. We offer an extensive bar selection and are happy to help with special requests.

## Extra food/leftovers?

Guests can take home their leftover food. Leftover food from a Buffet Dinner will be packaged up and left for you to take home at the end of the evening (if desired). Please note, extra food is not guaranteed and is subject to availability.

#### When is my final count due?

Your final count and final meal breakdown is due 1 week prior to your event. We ask that you provide us with an estimated count and meal breakdown 2 weeks before your event. To give us your estimated or final count, please call 860-349-3454.

#### How do I make payment and when is it due?

We accept Visa, MasterCard, American Express, and Discover cards. Credit cards may be used for 1st and 2nd deposits. Final payment will be due in full at your final appointment.

## When is my final appointment?

Final appointments are scheduled the week before your event. Along with your final payment, your seating chart and final guest lists are also due at your final appointment.

#### Will you set up my centerpieces, seating cards, etc.?

Non-perishable items can be brought to your wedding coordinator at your final appointment. The Ridge will assist in the set-up of non-perishable items in a pre-assembled table ready condition. This includes non-perishable centerpieces, toasting glasses, cake knife & server, favors, amenity baskets for the bathrooms, table numbers, seating cards, candles, cocktail napkins, card box, etc.

## When is my Bridal Suite available the day of my wedding?

You and your bridal party are more than welcome to use the bridal suite up to 4 hours before the start of your event. The Lodge houses nine other private family rooms your guests can rent while they enjoy the day. Each family room is complete with fireplace, flat screen TV, sleeper sofa, bathing and dressing facilities.

## Can I tour the venue anytime before my wedding?

Tours and walkthroughs of the Ridge are best scheduled during the week and with an event planner that can let you into the venue and answer any questions you may have. On weekends, you can certainly take a self guided tour of the venue but Event Planners are generally not available to answer questions as they are busy with set up and event production.

## Are there group rates for guests offered at a local hotel you recommend?

We have special room rates with Middletown Inn, Crowne Plaza and Sheraton 4 points.

## Can I have my rehearsal dinner or bridesmaid luncheon at Fire at The Ridge?

Yes! Contact your event coordinator for availably. Private dining & Mezzanine function areas are available for reservation.

## Can I have my wedding rehearsal at the venue?

Rehearsals are best scheduled Wednesday or Thursday evening before your wedding. Reservations are required.

