

RENTAL INFORMATION FOR THE UPPER HALL

- **\$200.00** Security deposit (refundable, see contract)
- **\$650.00** to rent the hall
- **\$2** per person that covers: Unlimited soft drinks (fountain) Plastic cups, napkins, trash bags, lemons, limes, stir sticks etc. **(required no exceptions)**
- The American Legion does NOT provide food or alcoholic beverages
- If you choose to have alcohol at your event:
- **YOU MUST PURCHASE ALL ALCOHOLIC BEVERAGES IN KANSAS! You will need to provide receipts to verify the purchase.**
- Bartenders & Post supervisor are paid **\$50** for the first 3 hours and **\$15** every hour there after
- **If more than 150 people 2 bartenders required. The 2nd bartender will be excused after (3) hours if he/she is not needed.**
- Bartender(s) and Post Supervisor are paid until everyone is out of building
- **\$75.00** for put chairs and tables back to original configuration & deep-clean of hall/restrooms before and after event **(required no exceptions).**
- All trash cans are to emptied and taken to the dumpster by the customer(s)
- All music is to STOP by 11:00pm or 1 hour before event is over
- **ALL KIDS ARE TO BE WATCHED BY THEIR PARENTS AND**
- **ARE TO STAY INSIDE THE BUILDING AT ALL TIMES.**



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