

Meeting Packages

Audio-Visual Selections

With 25 guaranteed attendees, select one of the below A/V items.

26 - 50 guaranteed attendees, select two of the below A/V items.

51+ guaranteed attendees, select three of the below A/V items.

*** Projection Assist Package (AV cart, power cords and 6' or 8' screen)**

*** Flipchart Package (flipchart easel, pad, markers)**

*** Whiteboard Package (easel, 2' x 3' whiteboard and markers)**

*** Tripod (Signage) Easel**

*** 6' or 8' Tripod Screen**

*** Podium Microphone**

Package is subject to availability. Package prices do not include the customary 21% service charge. Prices and selections are subject to change.

*Contact Info
Teresa Bitner*

Phone: (503) 746-2007

Fax: (503) 526-1929

TBITNER@PORTLANDEMBASSYSUITES.COM

**9000 SW WASHINGTON SQUARE RD.
TIGARD, OR 97223**



Day Meeting Packages



EMBASSY SUITES®

Portland - Washington Square

The Essential

Meeting Packages

Packages include one meeting room set to your requirements.

Continental Breakfast

Assorted Breakfast Breads
Fruit Preserves and Butter
Seasonal Fresh Fruit
Assorted Fruit Juices
Freshly Brewed Coffee,
Decaffeinated Coffee and
Tea

Morning Break

Bottled Water and Assorted
Soft Drinks
Refresh of
Coffee/Decaffeinated Coffee
and Tea

Afternoon Break

Cookies, Bottled Water,
Assorted Soft Drinks
Refresh of
Coffee/Decaffeinated Coffee
and Tea

\$50 per person

The Deluxe

Meeting Packages

Packages include one meeting room set to your requirements.

Continental Breakfast

Hardboiled Eggs
Whole Wheat Bagels
Steel Cut Oatmeal
Seasonal Fresh Fruits
Assorted Low-Fat Yogurt
Assorted Fruit Juices
Freshly Brewed Starbucks
Coffee/Decaffeinated and Tea

Morning Break

Bottled Water and Assorted
Soft Drinks
Refresh of Starbucks
Coffee/Decaffeinated and Tea

Lunch

Three-Course Served Meal
Starbucks Coffee and Iced Tea

Afternoon Break

Cookies, Bottled Water,
Assorted Soft Drinks
Refresh of Starbucks
Coffee/Decaffeinated and Tea

\$70 per person

(Add \$5 per person and make
it a buffet for lunch)



The Executive



Meeting Packages

Packages include one meeting room set to your requirements.

Continental Breakfast

Assorted Breakfast Breads
Fruit Preserves and Butter
Assorted Fruit Yogurt
Seasonal Fresh Fruit
Assorted Fruit Juices
Freshly Brewed Starbucks Coffee
and Decaffeinated Coffee
Assorted Teas

Morning Break

Bottled and Sparkling Waters
Assorted Soft Drinks
Refresh of Coffee/Decaffeinated
Coffee and Tea

Lunch

Choice of Buffet or Three-Course
Served Meal
Coffee and Iced Tea

Afternoon Break

Assorted Chips and Brownies
Whole Fresh Fruit
Bottled Water and Assorted Soft
Drinks
Refresh of Coffee/Decaffeinated
Coffee and Tea

\$85 per person

Minimum 50 guests for the Executive Package