

# REATA<sup>TM</sup>

## RESTAURANT

Alpine • Fort Worth

### *Private Dining Accommodations*

#### *Menu Selection*

Reata recommends that all parties of 20 or more pre-select a menu. Specific meal selections within the guidelines need to be submitted to the Private Dining Director one week prior to your event. Typically, a group menu would include one salad, up to three main entrees and two desserts. For questions regarding your specific menu, please ask your Private Dining Director. The menu selections will be from the restaurant menu.

#### *Hold's, Confirmations and Cancellations*

To confirm your reservation, we require a signed contract with a credit card guarantee. The credit card is used to guarantee the reservation, and will not be charged unless the reservation is cancelled within three days prior to your event. At that time a cancellation fee will be charged based on your specific reservation (noted on your Private Dining Contract).

#### *Rooms*

A food and beverage minimum is applied to the following rooms, specific to each selected private dining area, plus tax of 8.25% and gratuity of 20%.

#### *Meal Periods (Wednesday-Saturday)*

We book private spaces in two time frames; 5:30pm-8:00pm or 8:30pm-Close

Note: Booking at a time other than the meal periods may require a higher room minimum

#### *San Jose*

Main Level

Seats up to 12 guests at one table

Room Minimum for the meal period is \$300.00 plus tax and gratuity

All food and beverage purchased is applied toward room minimum.

#### *El Corazon*

Main Level

Seats up to 12 guests at one table

Room Minimum for the meal period is \$300.00 plus tax and gratuity

All food and beverage purchased is applied toward room minimum.

#### *CF Ranch*

Main Level

Seats up to 20 guests at two tables

Room Minimum for the meal period is \$400.00 plus tax and gratuity

All food and beverage purchased is applied toward room minimum.

#### *Justin Room*

Main Level

Seats up to 20 guests at two tables

Room Minimum for the meal period is \$600.00 plus tax and gratuity

All food and beverage purchased is applied toward room minimum.

*Please Note: All food and beverage minimums are discretionary and may be higher during peak seasons or lower during non-peak times.*

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## *Private Dining Accommodations*

### *The 35<sup>th</sup>*

Lower Level

Seats up to 60 guests at ten tables of 6

\$2,000 minimum per dinner meal period plus tax and gratuity Friday and Saturday

\$3,000 minimum for all evening plus tax and gratuity Friday and Saturday

All food and beverage purchased is applied toward room minimum.

### *Caballo Canyon*

Third Level

Outside patio reception area and Grotto Bar

Accommodates 50-65 guests for a buffet reception style (with limited seating)

Accommodates up to 50 guests for a seated dinner

\$2,000 minimum per dinner meal period plus tax and gratuity Friday and Saturday

\$3,000 minimum for all evening plus tax and gratuity Friday and Saturday

### *Sunset Deck*

Fourth Level

Open air covered patio with fans and heaters

Seats up to 85 guests at multiple tables of six (seated dinner)

Accommodates up to 100 guests for a buffet reception style (with limited seating)

\$3,000 minimum per dinner meal period plus tax and gratuity Thursday, Friday and Saturday

\$5,000 minimum for all evening plus tax and gratuity Thursday, Friday and Saturday

All food and beverage purchased is applied toward room minimum.

### *Dome*

Fourth Level

Fully enclosed, climate controlled glass dome

Seats up to 100-110 guests at multiple tables of four and booth seating (seated dinner)

Accommodates up to 100 for a buffet reception style (with limited seating)

\$3,500 minimum per dinner meal period plus tax and gratuity Friday and Saturday

\$5,000 minimum for all evening plus tax and gratuity Friday and Saturday

All food and beverage purchased is applied toward room minimum.

### *Entire Rooftop*

Includes Sunset Deck, Dome, Rooftop Bar and Caballo Canyon

Accommodates up to 300 guests for a reception (with limited seating)

Minimums vary – please call for pricing

All food and beverage purchased is applied toward room minimum.

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### *Cancellation/Notification Policies*

No Cancellation Fee if canceling 3-days prior to your event

#### Lunch Reservations

Any private room on the main level-\$50.00 for canceling or no show the day of your event

#### Dinner Reservations

Any private room on the main level-\$150.00 for canceling or no show the day of your event

35<sup>th</sup> Room, Sunset, Dome and Caballo Canyon-\$500.00 for canceling or no show the day of your event

35<sup>th</sup> Room, Sunset, Dome and Caballo Canyon-\$250.00 for canceling less than 3 days prior to your event

### *Parking*

Complimentary valet starts at 5pm on Houston Street

We validate parking at lunch when guests park in Sundance Square lots

Valet works until 11:30pm

If valet is full, all Sundance parking downtown is free after 5pm

### *Contracts*

For each private dining booking you are required to sign a contract that outlines the details of your event. Reata requires a credit card to hold all private dining bookings; this card will not be charged it is only used to secure the reservation.

### *Audio Visual*

The 35<sup>th</sup>, Justin and San Jose Rooms are outfitted with built in audio visual equipment. Please ask for more details and prices.

### *Websites*

You can take a 360 tour of our entire restaurant at our website [www.reata.net](http://www.reata.net) – click on Reata Fort Worth, 360 View and select the private space of your choice.

You can also view the Luna Vista Dome, the Sunset Deck and the 35<sup>th</sup> Room online at [www.360fortworth.com](http://www.360fortworth.com) – just click on restaurants and then on Reata. There is also a view of the main dining room and the rooftop bar available on this site.