

Company Policies

Guaranteed Minimum Guest Count & Time Duration

The fees and pricing quoted in this proposal are estimates based on the client's guaranteed minimum guest count and guaranteed time duration. If more guests are served or the caterer's services are needed for additional time not included in the client's estimated time duration, the caterer reserves the right to charge a fair price for the additional food, drink, labor and services required. If fewer guests attend or less time is needed, the caterer will still be paid according to the guaranteed minimum guest count and time duration.

Deposit

An initial deposit of 50% of the final total costs is required to contract the caterer for the event and guarantee your event date.

Our General Policy regarding cancellations:

Upon cancellation of the caterer's services within 31 days of the planned event date, a full refund of the deposit will be supplied. If the caterer's services are cancelled within 11 to 30 days of the event, 50% of the deposit will be refunded. If cancellation notice is given less than 11 days before the event, no refund of the deposit will be supplied.

Our Amended General Policy regarding cancellation of events within a 30-day planning schedule:

Your Event Date: xx/xx/20xx

Our submitted proposal: xx/xx/20xx

Days until event: xx days

Upon cancellation of the caterer's services within 21 days of the planned event, a full refund of the deposit will be supplied. If the caterer's services are cancelled within 14 days of the event, 50% of the deposit will be refunded. If cancellation notice is given less than 7 days before the event, no refund of the deposit will be supplied.

Terms

Terms for payment of the event are the following:

1. The quoted final cost, minus the deposit, must be paid within 10 business days before the event.
2. Any added costs due to higher than minimum guaranteed guest counts, extra services or additional duration of services will be billed to the client within 5 business days after the event, and must be paid within 20 business days after the event.
3. If payment is not received according to the terms of this contract, the caterer reserves the right to take legal action and charge a fair amount of interest on the final billed amount.

I, hereby contract the catering services of Jenks Event Catering and Dessert.net Cafe as listed and quoted in the above package, according to the terms and conditions herein.

Deposits and Payments:

We accept checks and all major credit cards through Paypal or Google CheckOut