

Frequently Asked Questions:

Are we allowed to bring our family and friends by Celebrations so that we can show them where we are going to have our event?

Yes, you are welcome to bring family and friends to visit Celebrations. We ask that you please make an appointment prior to coming by so that we can make arrangements to have someone meet you while there are no events being held.

How much time are we allotted for the ceremony and the reception?

Each ceremony has a (1) hour time limit.

Each reception has a four (4) hour time limit.

Is it possible for us to increase the time that we are allotted and is there an additional charge?

Yes, you can increase the number of hours that are allotted to your event. An additional charge will be assessed depending on the amount of time that you are looking to increase it by and the location.

What should we do if we need to change the date or time of our event?

PLEASE CONTACT YOUR EVENT COORDINATOR BEFORE CHANGING THE TIME OF YOUR EVENT! We will try to accommodate any changes that may need to be made in the date or time of the event. We have several events scheduled during each day and can not guarantee that the time change that you may request will be available. We work to make sure that each event is perfect and we want to make sure that we have adequate amount of staff to be able to service each event to the best of our abilities and to your satisfaction.

When do I need to have my final guest count to Celebrations?

2 weeks prior to the event date.

What if we have more than 100 guests at our ceremony? Is there an additional charge?

The pricing that you have been quoted is based off of one hundred (100) guests. If you would like to invite additional guests there will be a \$3.75 charge per chair for every person over one hundred (100).

What if we have more than 100 guests at our reception? Is there an additional charge?

The pricing that you have been quoted is based on one hundred (100) guests. If you would like to invite additional guests there will be a \$7.00 per person surcharge for every guest over one hundred (100).

What does the surcharge for additional guests cover?

Additional staffing, parking attendants, security officers, set up, clean up, trash removal, and the additional dining tables.

When is the earliest that the Bride and Bridesmaids can show up prior to the ceremony?

You may arrive 2 hours prior to the ceremony. Please note that our staff may still be finalizing some minor set-up and clean-up details.

When can our family members and important guests show up prior to the ceremony?

We ask that you advise your guests not to show up any earlier than 30 minutes prior to the start of the ceremony.

Can I bring my own beverages?

All alcoholic and non-alcoholic beverages must be provided by Celebrations.

Can I provide my own bartender?

No, Celebrations will provide you with the bartender for your bar. The charge for each bartender is \$150.00 for 4 hours.

Can we pick up our stuff the day after the event?

No, we asked that all of your personal items be removed from the property at the end of your event. We begin to prepare the next day's events the night before and do not have the storage space for any additional items that may be left behind from previous events. Your mistress of ceremonies will be happy to assist you with this. Thank you in advance for your cooperation.

How do I schedule my rehearsal?

Your rehearsal time will be arranged with the assistance of the event coordinator. Please **do not change** the time of the rehearsal without consulting with the event coordinator.

How long will the rehearsal last?

The time that has been allotted for your rehearsal will be 1 hour. If the rehearsal runs over the designated time there will be an additional charge assessed. All rehearsals will need to be completed by no later than 5:00pm on Friday unless it has been arranged differently with your event coordinator.

Is there a service and gratuity fee placed on the food and beverage items?

Yes, there is a service and gratuity fee of 20%.

Is there a time limitation on how long the DJ or band can play?

We request that all music be cut off by or before 11:00 p.m.

How do I hold my date?

A \$500.00 deposit will secure your date and location for 7 days. On the 8th day the deposit will become non-refundable and a contract will be mailed to you.

When does my total invoice have to be paid?

A \$500.00 deposit is required to hold your date, 50% of the site fee minus the \$500.00 deposit will be required with the signing of the contract and the remaining 50% of the site fee will need to be paid within 120 days from the signing of the contract. Then a date will be established with you that 50% of the catering and beverage package will be paid. Within 60 days from that date the remaining 50% of the catering and beverage packages will need to be paid. The remaining balance that is left will need to be paid in full no later than two (2) weeks prior to the event.

Am I permitted to use confetti?

We ONLY items that are bio-degradable, we do not allow plastic confetti, silk petals, or birdseed.

Are electrical cords provided?

Your D.J. should provide any of their own set-up items. If electrical cords are needed for the ceremony, or any other type of musical instruments, they will need to be provided by the client.

Can we have our ceremony at Heron's View and reception at The Manor House?

Yes, there are a couple of ways that can be arranged so that all events for the day are staffed and managed to the best of our abilities and to your complete satisfaction. You may arrange, with your event coordinator that your guests park in the Gardens, if there is not an event there that day. Another way to ensure that your event flows perfectly is to arrange, with your event coordinator, a shuttle service to take guests to and from Heron's View, from The Manor House parking area. This can be arranged for an additional fee; that fee may vary depending on what type of transportation you would like to provide.

What should we do to ensure our guests hotel accommodations?

You should always speak with your event coordinator for any type bookings, whether it be for hotel or vendors for that special day. Your event coordinator will take care of a hotel block for you at one of the area hotels.

What about invitations, flowers, cake, DJ, etc.?

Your event coordinator will help you to find all of the vendors that you will need. Our goal is your satisfaction. We know you and your guests will love the beautiful location of your event but we also want everyone to enjoy all aspects of your special day.

Can I provide my own decorations?

Yes, the time allotted for “non-staff” to be on the property is 10am-11:30. We respectfully request that if you are, or a family member is doing any detailed set up or decorating, that you conform to our time request. The time beyond that time frame is essential for Celebration’s staff, to assure you of your event being properly set up and started on time.

Please contact your event coordinator before hiring live musicians.

Thank you for your interest in Celebrations at the Reservoir!