



THE
MEADOWS
GOLF CLUB

Banquet Packet

2014

The Meadows Golf Club

**6525 Clover Lane
Dubuque, IA 52002**

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www.meadowsgolf.com

At The Meadows Golf Club we take special pride in creating celebrations that become your most treasured memories. The stunning layout of our newly renovated banquet room is grand. Sweeping panoramic views of the golf course make The Meadows Golf Club the perfect setting for your special day. Conveniently located just 9 miles from downtown Dubuque, The Meadows Golf Club makes for a prime location for your event.

Our professional service staff will provide our guests an occasion to remember with ambiance and menu to suit your needs. We feature a large private banquet room that can accommodate up to 300 guests. We specialize in wedding receptions, anniversaries & special events.

Hall rental charges are based on the total occupancy of the function during a five-hour reservation.

Saturday Hall Rental

125 People or less	\$500.00
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126-300 People	\$1000.00
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Friday & Sunday Hall Rental	\$500.00
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Monday - Thursday Hall Rental	\$375.00
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Additional hours may be added at a rate of \$125.00 per hour. However, if the reception is extended on the day of your event you will be charged \$200.00 per hour. Doors will not be opened until 30 minutes prior to your event.

Non-Reception room rates will be \$75.00 per hour. Functions with a guest count of 75 or less will be booked in our downstairs clubhouse from mid-November to January 31. There will be a \$125.00 set-up fee for all downstairs clubhouse functions.

Cocktail hour on our beautiful wrap around patio will be \$125.00 per hour. Only complimentary drinks will be served during cocktail hour. All appetizers must be purchased from the Meadows.

There will be a \$2.00 per plate fee added to the final bill. All plates are China, no plastic plates are allowed at the facility. You are allowed to have any catering company cater for your event. If your guest count is over 125 people then we only allow buffet, no plated dinners.

All rates include set-up, clean-up, tables & chairs, garbage and kitchen fees.

A deposit of \$500.00 is required to reserve the date. The deposit will be credited on the final bill. Deposits will be refunded only if an equal or greater event can be booked in its place.

Eight weeks prior to your banquet, please advise us of your choice of bar selections, cake provider and DJ Service.

Final guest count is due 4 weeks before your event.

Linen Pricing

Round Table Linens	\$4.50
Banquet Table linens	\$4.00
Linen Napkins	\$1.00
Linen Napkins (Colored)	\$1.50
Skirting Fee (per table)	\$20.00

All table linens will be ivory or white

Placing individual settings & glassware on tables will incur an additional expense of \$1.50 per guest.

Bar Information

Budweiser, Bud Light, Busch Light Miller, Miller Lite, Coors Light	\$225.00/keg
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House Wine	\$18.00/bottle
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House Champagne	\$18.00/bottle
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All carry-ins MUST be approved by the D.C.F.A. Carry in of wine is subject to a \$10 corking fee per bottle and MUST be served by our bar staff.

Sparkling Juice (Non Alcoholic) Soft Drinks	\$10.00/bottle
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125 people or less	\$200.00
126 - 300 people	\$275.00

Cocktail hour

Soda	\$4.00 per 2-liter
Miller light, Budweiser, and Bud light	\$150.00 pony keg

Other beer, champagne and wine selections and pricing available with prior notice.

During a cash bar, beverages are sold on an individual cash basis. During an open bar, beverages of your choice are provided for your guests. The Meadows Golf Club requires the party to guarantee a minimum of \$100.00 to cover the bartender costs.

Final payment is due 3 days before the event excluding the bar tab, which is due at the conclusion of the event. If the payment is not paid up to 3 days prior to the event then the Meadows has the right to add a penalty fee.

There will be an 18% service charge added to your final bill. The Meadows Golf Club accepts cash, checks and credit cards. Checks should be made payable to The Meadows Golf Club. We do not charge sales tax.

Rental Options

25 round or square 14 inch Mirror and Cylinder votive (3 per set)	\$175.00
25 Cylinder Votive (3 per set) without mirrors	\$125.00
Card Box	\$20.00
Lighted Archway	\$50.00
Screen Rental	\$50.00
32 inch LCD TV	\$25.00

Prior Room Set-Up Terms & Conditions

All decorations and belongings must be removed immediately after your event, unless you have prior permission from management.

If there is no party booked before your event, you may decorate the day before your event. However, if there is another party booked the day prior to your event, you may start decorating the day of your event at 9:00 a.m.

No food or beverage allowed to be carried in with the exception of wedding cake.

No beverages are to leave the premises under any circumstances.

Rice, glitter, confetti, etc. are not allowed. A \$200.00 clean up fee will be assessed if used.

No open flames. A glass must cover all flames.

Iowa drinking age is 21. According to the Iowa law, we reserve the right to ID and refuse service to anyone who is under 21 or appears to be intoxicated.

All decorations and belongings must be removed immediately after your event, unless you have prior permission from management.

All prices are subject to change.