



CRYSTAL CITY SPORTS PUB Facility Information

HOURS OF OPERATION:

8:00 AM – 1:30 AM / OPEN 365 days a year!

- 8:00 AM – 11:00 AM ~ Weekday & Weekend Breakfast
- Sunday Brunch 8:00 AM – 3:00 PM (Fall Football season 8:00 AM – 12:00 PM)
- 11:00 AM – 1:00 AM ~ Full Menu / 1:00 AM – 1:30 AM ~ Limited Menu

Parking and Metro

- Crystal City Sports Pub has a free parking lot is located directly across the street from our front door.
- Metered parking is available on 23rd Street, please remember that they require quarters Monday-Saturday 8:00 AM – 6:00 PM except for holidays.
- There is a pay parking lot located behind us on 22nd Street. That lot requires you to pay at the stand and place your ticket on your dash board to avoid ticketing.
- We are conveniently located within a few blocks of **Crystal City Metro** (Blue and Yellow lines) which is located on the north side of 18th Street.

Payment and Terms

- The Reservation & Event Information Sheet must be returned with your menu and proper deposit to complete your reservation.
 - **January 1st – August 31st** reservations and events require a 50% deposit in order to be secured. The remaining balance **must** be received by Crystal City Sports Pub (hereafter referred to as CCSP) no later than 3 working days (72 hours) prior to the event.
 - **September 1st – December 31st** reservations and events require a 100% deposit in order to secure due to the high seasonal volume.
 - This reservation may be declared null and void by CCSP at anytime if client does not adhere to this payment schedule. If declared void by CCSP for untimely payment, client forfeits all deposits paid. All additional charges are due upon completion of the event.
- We conveniently have an ATM on premise.
- **Acceptable forms of payment are Cash, Corporate Checks, Visa, MasterCard, American Express and Discover. We DO NOT accept Personal Checks.**

Restaurant Areas

1st Floor - THE MAIN LEVEL PLAYING FIELDS

- The Sports Pub started with just this one level, the old hardware store. There is not a seat in the house where you can't see a TV.
 - The **patio** features two large covered open air decks which house a 50" Flat Screen TV and 5 37" Flat Screen TV's. A great place to meet in the spring for open air dining. These areas transform into heated dining areas for fall and winter gatherings.
 - The **bar** offers 16 bar stools (with backs), five high top tables and 2 Megatouch video games. There are 7 42" Flat Screen TV's for your viewing pleasure.
 - The **Upper Pool** area has 10 Flat Screens, 2 video games (Golden Tee), a pinball machine and 3 pool tables. This is a great for cocktail style events.
 - The **Lower Pool & Dining Area** has 3 pool tables, 2 dart lanes and video games. These rooms are great for small or large gatherings with platters, per guest menus or happy hours. The Lower Pool & Dining areas were added in our first renovation. These areas boast 11 Flat Screens and are available for exclusive use with a required minimum purchase. Please see a coordinator for details.

2nd FLOOR - THE SNUGGERY LEVEL

- This side of the restaurant was added with the first renovation (the purchase of the Snuggery Building) thus adding additional space to the Main Level and a new second level. This level offers IPOD, CD & DVD capabilities.
- The **bar area** offers 12 bar stools (with backs), five high top tables, 10 Flat Screen TV's and 1 Megatouch video game.
- The **dining area** offers 5 Flat Screen TV's.
- The **balcony** offers an open air and enclosed heated balcony with 2 Flat Screens and provides a great view of Crystal City.

3rd FLOOR - NON-SMOKING CLUB LEVEL - A MUST SEE FOR ALL!!

- The Club Level's amenities make it the perfect area for sports fans or business people. This level offers 16 bar stools (with backs) and two Megatouch video games. This level features 27' ceilings, five data boards and two tickers that are presentation ready and the latest in audio and visual technology for your listening and viewing pleasure including:
 - 1 – 10ft. projection and 2 – 8 ft. projection screen televisions
 - 29 – 42" HD LCDs
 - 6 – 37" LCDs
 - State-of-the-art sound booth including IPOD, CD & DVD capabilities (great for parties and business presentations)
 - State-of-the-Art Visual Presentation capabilities (\$25.00 set-up/usage fee applicable)

Reservation & Event Policies

To guarantee space a deposit is required at the time of booking and will be applied to the final cost. Any reservation prior to the receipt of payment is deemed tentative. A client is guaranteed "first right of refusal" during those 72 hours. After 72 hours a tentative reservation will be canceled. From time-to-time guests will request to have one of our dining areas completely private for an event. We are more than happy to accommodate these requests according to the following schedule:

Minimum # of People Required for Per Person Menus OR Food & Beverage Package Minimums to obtain Exclusive Use of CCSP Event Facilities

Day	Floor	Per Person Buffet Min	Food & Beverage Min *
Sunday-Wednesday	2	60	\$800.00 Day \$1,200 Evening
	3	120	\$1,500.00 Day \$4,000.00 Evening
Thursday-Saturday	2	60	\$800.00 Day \$1,200.00 Evening
	3	120	\$1,500 Day \$5,500.00 Evening

*The food and beverage minimums include tax. A gratuity of 18% will be added to the final food & beverage package total unless otherwise indicated.

- MENU**

A finalized menu is required 1 week in advance to insure receipt of food items requested. We encourage guests to provide us with their menus with as much advanced notice as possible, though we will accommodate shorter notice requests to the best of our ability.

- FOOD & BEVERAGE Policy**

CCSP policy requires that all food and beverages be consumed on premise and purchased solely through CCSP. All federal, state and local laws related to food and beverage purchases and consumption will be strictly enforced. Outside food and/or beverages are not permitted in this establishment because it violates state and local codes. This does not include specialty cakes. **Removing buffet food from an event once it has been on display violates local health code; therefore taking it to go is prohibited.**

- ALCOHOL CONSUMPTION**

Everyone consuming alcoholic beverages must be 21 years of age or older and will be asked to present proper and valid identification upon ordering. We accept the following U.S. government issued forms of identification: driver's license, passports, visas and military identification.

- ROOM SET-UP**

We do have several arrangements. Please speak with your Catering Coordinator for any special room set-ups. Balloons are permitted for decoration. They must be removed at the conclusion of your event. Confetti is NOT PERMITTED.

- **POOL TABLES** require quarters for play. They may be reserved hourly at \$10 per hour. Advance notification is required for hourly rental.
- **GRATUITY**
An 18% gratuity is applicable and will be added to all checks for groups of six or more unless otherwise indicated. To better serve our customers, we will not separate checks for parties of 6 or more.
- **GUARANTEE**
CCSP requires a final guest count 3 working days (72 hours) in advance of an event in a private room and 7 working days in advance for a multi-level restaurant event. Client agrees to pay for number of attendees listed on invoice; this includes those individuals accounted for in the final head count that do not attend. Additional guests will be charged based on the originally established rate.
- **CANCELLATIONS**
Cancellations are required 3 days in advance / December parties require a 7 day advance notification due to the high volume of seasonal reservations. A deposit is non-refundable if the cancellation is made in less than 72 hours from its scheduled date though it can be applied to a rescheduled date.
- **COLLECTION FEES**
Should the CCSP employ an attorney to collect any amounts due hereunder, the client agrees to pay all costs incurred by CCSP including but not limited to reasonable attorney's fees, court costs and expenses.
- **TAX EXEMPT**
Planners requesting tax exempt status are required to submit a copy of their registered exemption certificate 7 working days prior to the scheduled event. Failure to do this may result in the management's inability to honor the request.
- **DISC JOCKEY**
Disk Jockeys are available through our exclusive DJ company Lyric, Inc. The cost for a Disc Jockey is \$75.00 per hour and Karaoke is \$100.00 per hour with a 3 hour minimum purchase. A \$100.00 non-refundable deposit is required to reserve DJ services.
- **LIABILITY**
CCSP promotes a friendly, safe and family atmosphere. Its management and owners reserve the right to inspect and control all events and ask any guest to leave the premises at any time, if it has been determined that their behavior is inappropriate, dangerous, disruptive or destructive. Damages to the premises will be charged to the client. Client agrees to indemnify and hold CCSP harmless against all claims for injury or damage to persons or property arising out of any act, omission, negligence or misconduct on the part of said client or any of its agents, guests, patrons or invitees. If it is determined that your group is failing to cooperate and/or comply with our established guidelines, the CCSP reserves the right to shutdown an event/function and a refund will not be given.
- **DELIVERIES**
All deliveries must be arranged through the sales department. Special arrangements must be made in advance for receiving equipment; goods, displays, or other materials brought to CCSP. Failure to do so may result in deliveries being refused.
- **PERSONAL PROPERTY**
CCSP cannot assume responsibility for personal property and equipment brought into CCSP prior to, during or at the conclusion of the event.